

## **Overview**

Pursuant to the University System of Maryland policy and Coppin State University's initiative to promote wellness on campus, this policy defines parameters for the implementation and enforcement of a 100% smoke-free and tobacco-free campus.

### **Scope**

This policy applies to all persons physically present on Coppin State University's campus, including but not limited to faculty, staff, students, parents, contractors, vendors, visitors, and volunteers.

## **Definition**

Smoking – Carrying, lighting and smoking/vaping tobacco and/or cannabis, whether natural or synthetic or smokable substances. This includes but is not limited to cigarettes; cigars; pipes; electronic smoking devices such as e-cigarettes, e-cigars, e-pipes, e-hookahs, or vape pens; hookah, and any other forms of smokeable materials, as well as heated cigarettes, and use of non-combustible nicotine or tobacco either inhaled or chewed.

## **Policy**

Effective January 1, 2023, Coppin State University is a smoke-free campus.

A. Smoking is prohibited in all University owned, operated, rented, or leased buildings, grounds and outdoor structures.

B. Smoking is prohibited in all University buildings, including facilities, residence halls, and storage units; on University grounds and outdoor structures, including sidewalks, parking lots, fields, and recreational areas; and in personal-operated, University-owned and state-operated vehicles.

C. Sale and distribution of tobacco and tobacco-related products are prohibited on university-owned property.

### **Where Smoking Is Permitted**

Smoking is permitted on sidewalks adjacent to North Ave, Gwynns Falls Pkwy, and Warwick Ave.

## **Violations**

A. Faculty and staff violators are subject to progressive discipline.

B. Student violations will be managed according to procedures defined by the Office of Community Standards.

C. Contractor/vendor violations may result in the discontinued use of services.

D. Guest/visitor violators may be denied access to the campus.

## **Reporting Violators**

A. Faculty and staff violations should be reported to the Office of Human Resources.

B. Student violations should be reported to the Office of Community Standards.

C. Contractors/vendors and visitor violations should be reported to the Campus Police Department.

## **Implementation Process**

A. Regular campus wide email communications regarding this policy will be distributed to faculty, staff and students informing them of this policy and providing information on available smoking cessation services.

B. Smoking cessation programs and resources will be made available to help faculty, staff, and students to quit smoking.

C. Information regarding this policy will be posted on CSU's website informing the campus community and the public of CSU's initiative to promote wellness.

D. Educational and electronic materials will be distributed for the purpose of informing students, faculty, staff, contractors, sub-contractors, visitors, and guests of this policy, the risks of smoking, and the importance of wellness.

E. Signs will be posted in common, high-traffic areas throughout buildings on campus to remind individuals that smoking on campus is prohibited.

F. Safety information regarding off-campus smoking will be made available to faculty, staff, and students.

#### Smoking Cessation Assistance

Assistance with smoking cessation for faculty and staff is available through Coppin State University's employee assistance program. Information regarding this program is available in the Office of Human Resources. Online resources are available through the Business Health Services website.

Assistance for students is available through the Center for Counseling and Student Development.

#### Responsibility

The Office of Human Resources is responsible for the maintenance and implementation of this policy. The implementation process began on 10/01/2012. The policy was reviewed and updated on December 1, 2022, following two years of development and input from students, faculty, and staff. The policy will become effective on 01/01/2023. Any questions regarding this policy or smoking cessation assistance should be referred to the Office of Human Resources.

#### References

1. University System of Maryland Policy VI-8.10 Policy on Smoking at USM Institutions
2. Don't CAV-IN, Truth Initiative Grant December 2020

