



Acknowledgement Receipt of Coppin State University's and University System of Maryland's Reporting Suspected Child Abuse and Neglect Policy and Procedures

Coppin State University (CSU) and the University System of Maryland (USM) are committed to protecting the safety and welfare of children who come into contact with the institution's community. Under Maryland law, there are mandatory reporting requirements for individuals who suspect child abuse or neglect. The attached policy and procedures for Reporting Suspected Child Abuse and Neglect outline the mandatory reporting procedures that campus community members, including faculty, staff, contractors, volunteers, and students, must follow in cases of suspected child abuse or neglect. The following procedures, policies, FAQs and report form are attached:

- ✓ CSU's Procedures for Reporting Suspected Child Abuse and Neglect
- ✓ USM's 1.50 Policy On the Reporting of Suspected Child Abuse and Neglect
- ✓ VII -1.15 USM Policy on Criminal Background Checks for Faculty and Staff Employees
- ✓ VII 1.15-A CSU's Background Check Policy and Procedures for Faculty and Staff Employees
- ✓ FAQ's Reporting Child Abuse and Neglect In USM
- ✓ USM's Report of Suspected Child Abuse/Neglect Report Form

I acknowledge that I am a [**Circle one: FACULTY, STAFF, CONTRACTOR, VOLUNTEER, STUDENT**] and I have received copies or access to the procedures, policies, FAQs and report form listed above. I understand that, as an employee or other personnel working for/with CSU, it is my responsibility to comply with these policies, procedures, and Maryland state laws. My signature acknowledges that I will read and maintain the procedures, policies, FAQs and report form for my personal record.

If you need additional information and copies of any of these policies or procedures please contact CSU's Office of Human Resources. Please sign and return to the Office of Human Resources.

Employee Signature

Date

Employee Name (Printed or Typed)

MD/CSU's ID or last 4 digits of your SS Number

Supervisor's Signature

Date

Office of Human Resources - 2500 West North Avenue - Baltimore, Maryland 21216

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www.coppin.edu/hr

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