Evaluation Plan
The Early College Access Collaboration will be evaluated based upon—

- the number of students who participate in the postsecondary course work,
- semester grades of students in program, and
- demographics of students who participate in the postsecondary course work.

Approved: [Signature]
Dr. Reginald S. Avery, President
Coppin State University

[Signature]
Dr. Jerry D. Weast, Superintendent of Schools
Montgomery County Public Schools
AGREEMENT FOR STUDENTS OBTAINING
CLINICAL EXPERIENCE WITHIN MEDSTAR HEALTH INC.

This agreement is entered into this 1st day of May, 2008 between Coppin State University, 2500 West North Avenue, Baltimore, Maryland 21216, a constituent institution within the University System of Maryland which is an agency of the State of Maryland ("Coppin" or the "University") and MedStar Health Inc., ("MedStar"), corporate offices located at 5565 Sterrett Place, 5th floor, Columbia, MD 21044, a Maryland Corporation and agent for the affiliates listed in Exhibit A ("Affiliates"), in order to collaborate in the provision of clinical educational experiences at MedStar for students enrolled in the Helene Fuld School of Nursing of Coppin State University ("School of Nursing"); and

WHEREAS, School of Nursing is engaged in educating Coppin nursing students ("Nursing Students") to become professional nurses, through a program which includes providing clinical experience to students while under the supervision of Nursing Faculty who are employed at Coppin State University ("Nursing School Faculty"); and

WHEREAS, participation by Nursing Students in a clinical experience is one of the requirements necessary for students to satisfy in order to qualify for a Bachelor of Science degree in Nursing or a Master's of Science Degree in nursing with a concentration in Family Nurse Practitioner at the University; and

WHEREAS, The Board of Directors of the Affiliates have determined that in keeping with their charter to participate in clinical education and research, MedStar as agent for the Affiliates’ facilities available to Coppin’s Nursing Students and to cooperate with Coppin in its nursing educational programs identified in Exhibit B ("Program"). Nursing Students participation in a clinical experience at MedStar benefits MedStar by educating Nurses and Nurse Practitioners for the community; and

WHEREAS, it is in the mutual interest of Coppin and MedStar to work together to provide educational experiences for Nursing Students;

NOW THEREFORE, and in consideration of the mutual promises contained herein and for good and valuable consideration the parties mutually agree as follows:

ARTICLE I
FACILITY RESPONSIBILITIES

1. Student Qualifications. Coppin agrees that each Student assigned for a clinical experience under this Agreement is enrolled in the Student Program, is covered by health insurance, and is currently in good health as certified by a physician. Coppin further agrees that each Student has complied with all appropriate classroom educational prerequisites necessary to be qualified to participate in the Program. Coppin will provide the MedStar Program liaison with documentation regarding each Student’s competency thirty (30) days prior to any Student’s arrival at an Affiliate.
2. **Qualifications of Program.** Coppin agrees that its Program is licensed by the appropriate state agency, and meets all standards established by the state and the appropriate accreditation organizations. If Coppin shall cease to be in compliance with the provision, MedStar may immediately terminate this Agreement without penalty.

3. **Student Faculty.** Except as provided elsewhere in this Agreement, Coppin agrees that it will provide student faculty ("Faculty") who will directly supervise the conduct of each Student assigned to any Affiliate for clinical experience under this Agreement. Coppin will provide MedStar with documentation of Faculty educational and work experience upon the request of the MedStar Program liaison. Coppin will provide written verification of current Maryland License for Faculty, as appropriate, thirty (30) days prior to any Faculty's arrival at an Affiliate.

4. **Identification.** All students and Faculty members will wear an identification card at all times while at an Affiliate which identifies him or her, and clearly states that he or she is a Student or Faculty member of Coppin.

5. **Insurance.** Students and Faculty shall be covered by Coppin's professional liability insurance in the minimum of $1,000,000 per claim and $3,000,000 per aggregate. Valid certificates of insurance will be forwarded to the MedStar Program Liaison prior to any Student's or Faculty's arrival at an Affiliate. Coppin will forward a copy of such insurance and shall provide prompt written notice of any expiration, cancellation or non-renewal of the above insurance coverage. Coppin agrees that subject to the exclusions and limitations contained in Title 12, Subtitle 1 of the State Government Article of the Annotated Code of Maryland ("Maryland Tort Claims Act") the immunity of the State and its units is waived as to a tort action, in a court of the State, to the extent of insurance coverage provided under Title 9 of the State Finance and Procurement Article of the Annotated Code of Maryland.

6. **Medical Records.** Coppin will obtain and maintain from all Students and Faculty who participate in the Program, a fully executed "Patient Record Confidentiality Agreements" in a form consistent with Exhibit C attached.

7. **Coppin's Records.** Coppin will obtain and make available to MedStar upon request the name, address, sample of signature and initials of each Student or Faculty who participates in the Program. The record will be maintained for six (6) years by Coppin after each Student's or Faculty's participation in the Program. Information given to MedStar under this paragraph will only be used by MedStar for internal purposes and will be kept confidential.

8. **Research.** All research activities involving any Affiliate or patients of an Affiliate and conducted by the Student or Coppin shall be governed by the applicable Affiliate and Coppin policies. Proper institutional recognition shall be given in publications related to research. Prior to disclosure, research will be reviewed by Coppin and Affiliates with particular sensitivity to the issues of patient privacy, accuracy, compliance with Affiliate and Federal Regulations. Any human subject research conducted at an Affiliate shall
require the prior written consent of the Affiliate, and approval of the appropriate institutional review boards of the Affiliate and Coppin.

9. **Certifications.** Coppin will provide written documentation that all Students and Faculty have the following certifications: (i) CPR; (ii) current tuberculin survey status; (iii) immunizations, for instance MMR and Hepatitis, or declinations; (iv) a blood borne pathogen, safety training, fire and hazardous materials program completion; and (v) other Program requirements as designated by MedStar or an Affiliate. These certifications shall be forwarded to the MedStar Program liaison prior to the arrival of any Student or Faculty.

10. **Compliance with Legal Obligations and Certifying Bodies.** Coppin and its Students and Faculty shall abide by this Agreement and perform their duties in accordance with (i) all Federal, State and local statutes, ordinances and regulations; (ii) Joint Commission on Accreditation of Healthcare Organizations and other applicable accreditation standards; and (iii) the Affiliate's policies and procedures which will be made available to Coppin.

11. **Federal Health Care Programs.** Coppin represents and warrants that it and its officers, managers, directors, Faculty and Students are not currently, and have never been, excluded from participation in a federal health care program and that the Affiliate will be notified immediately in the event that Coppin or any of its officers, managers, directors, Faculty or Students are decertified at any time during the term of this Agreement.

**ARTICLE II**

**AFFILIATES RESPONSIBILITIES**

12. **Patient Care.** The Affiliates shall be responsible for their patients' medical care.

13. **Affiliate Resources.** Each Affiliate shall provide Coppin, as reasonably possible, with clinical, classroom, library and other resources to the extent and quality provided to, and in coordination and in conjunction with, other student programs.

14. **Staffing.** No reduction in support staff shall be made by the Affiliate due to the presence of Students.

15. **Insurance.** Each Affiliate shall maintain professional and public liability coverage in the minimum amount of $1,000,000 per claim and $3,000,000 per aggregate.

16. **Accreditation.** Each Affiliate is accredited by the Joint Commission on Accreditation of Healthcare Organizations and licensed by the State of Maryland. Each Affiliate agrees to maintain and procure at its own expense, all licenses, permits, insurances and governmental approval, if any necessary to carry out its activities and obligations under this agreement.

17. **Blood Borne Pathogen.** If any Nursing Student is exposed to body fluids, as defined in the Health-General Article, Annotated Code of Maryland, Section 18-388.1 (the

Medstar – Undergrad & Grad
"Section") during an affiliate clinical experience, the Affiliate will allow the exposed Nursing Student, as a health care provider, to request patient testing under the conditions set forth in the Section. The Faculty member supervising the student will promptly notify the Dean of the School of Nursing, Student Placement Committee Member of the Facility, and the MedStar Program Liaison of a body fluid exposure of any Nursing Student and will work with Coppin to provide follow-up information needed for the exposed Nursing Student’s health care plan.

18. **First Aid.** The Affiliates shall provide to Nursing Students and Nursing School Faculty, upon their consent, emergency treatment for injuries and/or illnesses incurred at the Affiliate with the understanding that any illness or injury requiring medical attention becomes the financial responsibility of the individuals.

**ARTICLE III**
**JOINT RESPONSIBILITIES**

19. **Nurse Practitioner Students.** The parties agree that the inclusion of Exhibit D describes the clinical experience of Nurse Practitioner Students if any.

20. **Liaison.** Each party shall designate liaison personnel for regular meetings and emergency consultation to assure systematic planning and the exchange of information regarding policy changes, problems and new developments. Coppin designates Dr. Earlene Merrill, Director of External Affairs or her designee to serve as Program Liaison for Undergraduate Studies and Mrs. Frances Gordon, Special Assistant to the Dean or her designee as program Liaison for the Graduate Program.

21. **Student and Faculty Removal.** Each party agrees that each Affiliate shall retain the right to require the removal from, or deny access to, any Affiliate of any Student or Faculty whose conduct, in the sole opinion of the Affiliate, is:
   
   a) disruptive or otherwise unprofessional;
   b) dangerous to the life, health or safety of the Affiliate’s patients;
   c) influenced by the ingestion of alcohol or other intoxicating drugs or substances;
   or
   d) determined to be in violation of any State of Maryland or federal law or regulations.

   Such removal will be immediately reported to the Dean of the Helene Fuld School of Nursing.

22. **Non-Discrimination.** Each party warrants that it is an equal opportunity employer, that does not discriminate in its employment or educational program with regard to race, color, gender, age, national origin, religion, disability, sexual preference or creed.

23. **Number of Students.** The maximum number of Students assigned to an Affiliate during an instructional period shall be established by that Affiliate in consultation with the
MedStar Program liaison. Each Affiliate acknowledges the changing nature of limited space availability for Student placement and shall alert Coppin of the possibility of cancellation due to ensuing changes in placement availability.

24. **Academic Semesters.** The instructional period for Students shall be based on the mutual consent of the parties and, to the extent possible, will conform to Coppin’s academic semesters or calendar.

25. **Policy Conflicts.** The Affiliate rules, regulation, or practices shall prevail, in regard to the absolute discretion of the Affiliate to remove a student from the Affiliate’s program.

26. **Termination.** This Agreement shall be effective upon execution by the appropriate officers of the parties for a period of three years. This Agreement may be terminated by either party within thirty (30) days of written notification of a party’s desire to terminate this Agreement. Termination based on a 30 day notice shall not affect Students currently enrolled in a clinical experience at an Affiliate, except as otherwise provided for in the Agreement.

27. **Governmental Requirements.** If any term or provision of this Agreement is unlawful or requires approval under any federal, state, or local law or regulation, that term or provision shall be void as between the parties unless and until it receives necessary approval. The remaining terms and provisions of the Agreement shall be valid and enforceable between the parties.

28. **Non-Employment Status.** The assignment of a Student or Faculty to an Affiliate pursuant to this Agreement shall not create an employment relationship between the Student or Faculty and MedStar or Affiliate. Students and Faculty shall not be compensated by the Affiliate or MedStar for activities conducted at the Affiliate or entitled to participate in the MedStar employee benefit program (including, but not limited to, worker’s compensation, health insurance and professional liability insurance) as a result of an assignment to an Affiliate.

29. **Third Party Beneficiary.** This Agreement shall not create any rights, including without limitation third party beneficiary rights, in any person, including Students and Faculty, or entity not a party to this Agreement.

30. **Binding Agreement.** This Agreement and cited appendix supersede all previous agreements between the parties, and constitutes the entire binding Agreement among the parties and their respective successors.

31. **Written Communication.** Any amendment or modification to this Agreement shall be made in writing and addressed to the designated officers of MedStar and the Facility specified below.

32. **Assignability/Successorship.** This Agreement is not assignable, but shall be binding on the corporate successors of MedStar and the Facility.
33. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Maryland.

34. Notices. Notice of any action taken by either party and required to be reported to the other party under this Agreement shall be mailed, certified delivery, return receipt requested to the other party at the address stated below.

A. Kathleen Sullivan, MS, RN-BC  
MedStar Liaison for Nursing Student Agreements  
Director, Nursing Education/ Development  
Union Memorial Hospital  
201 East University Parkway  
Baltimore, MD 21218

B. Marcella A. Copes, Ph.D., R.N.  
Coppin State University  
Helen Fuld School of Nursing  
2500 West North Avenue  
Baltimore, MD 21216

35. Independent Contractors. It is expressly understood and agreed that this Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partner, joint venture, or association among the Affiliates, MedStar and the Facility, but is only an agreement between independent contractors.

36. Indemnity. MedStar shall indemnify, hold harmless and upon request defend Coppin, University System of Maryland and the State of Maryland and their respective officers, employees, agents, invitees and representatives from and against any and all costs (including reasonable attorney’s fees and cost of suit), liability, injury, damages, suits, actions and causes of action arising out of the Affiliates’s negligent or intentionally tortious performance or failure to perform its obligations under this agreement.
WITNESS, the hand and seals of the parties this _______ day of ________, 2008.

MEDSTAR HEALTH, INC.,
Agent for Affiliates listed in Exhibit A

By: ____________________________
Kathleen Sullivan, MS, RN-BC
MedStar Liaison for Nursing Student Agreements

COPPIN STATE UNIVERSITY

By: ____________________________
Reginald S. Avery, PhD
President

By: ____________________________
Sadie R. Gregory, PhD
Provost and Vice President for Academic Affairs

By: ____________________________
Marcella Copes, PhD, RN,
Dean, School of Nursing
EXHIBIT A

MedStar Affiliates governed by this Agreement are:

Franklin Square Hospital Center, Inc.
The Good Samaritan Hospital of Maryland, Inc.
Harbor Hospital Corporation
Union Memorial Hospital
EXHIBIT B

Facility’s Programs governed by this agreement are:

Coppin State University

- Nursing Students
I, ____________________________________________________________________________ as an enrolled Student or Faculty at ____________________________________________, understand that as part of my clinical experience at any MedStar Health, Inc. ("MedStar") affiliated organization ("Affiliate"), I may come in contact with medical records. I understand that under Maryland law, the unauthorized disclosure of medical record information is unlawful and could subject myself to civil and criminal penalties. I, therefore, pledge to each Affiliate and to MedStar that I will not reveal the name, address or any other pertinent information that exists on any medical record or that I otherwise come in contact with during the course of my clinical experiences.

_________________________  ______________________
Signature                        Date
EXHIBIT D
Clinical Experience of Nurse Practitioner Students

Primary care as indicated in Article III, section 19 of this Agreement and authorized by Coppin State University as part of the education of nursing students in the Family Nurse Practitioner Program, and under the supervision of a physician or nurse practitioner preceptor, includes the following:

**Advanced Health Assessment and Promotion (NURS 600):**

- Interview patients, obtain health history and complete physical examination under the supervision of the nurse practitioner or physician.
- Identify risk factors for development of health problems
- Instruct patients in health promotion and disease prevention
- Interact with patients and staff in developing a professional, supportive relationship

**Primary Health Care of the Adult/Older Adult (NURS 661)**
**Primary Health Care of Children (NURS 641)**
**Primary Health Care of Women (NURS 651)**
**Primary Health Care of Family (NURS 700)**

- Interview patients, obtain health history and complete physical examination
- Identify risk factors for development of health problems
- Instruct patients in health promotion and disease prevention
- Interact with patients and staff in developing a professional, supportive relationship
- Assess, diagnosis and develop a plan of care for episodic and chronic illness
- Prescribe pharmacological and non-pharmacological therapies in the treatment of episodic and chronic illness.
- Develop and implement monitoring strategies for follow-up care
- Demonstrate and verbalize an awareness of developmental changes and its impact on disease and patient’s reaction to pharmacological agents.
- Instruct patients and/or families in the disease process and the relationship of the prescribed regime to improved health status and/or comfort.
- Demonstrate cultural sensitivity to alternate health care practices
- Integrate bio-psycho-social aspects of health practices.

**ADDITIONAL NOTATIONS:**

Advanced Health Assessment and Promotion (NURS 600)
MEMORANDUM OF UNDERSTANDING
BETWEEN
COPPIN STATE UNIVERSITY
AND
DIVISION OF CORRECTION

This Memorandum of Understanding (MOU) is made on this 1st day of July 2006, between Coppin State University (CSU) and the Department of Public Safety and Correctional Services, Division of Correction (DOC). The terms of this agreement will commence on its effective date and continue until July 1, 2008.

CSU and DOC recognize that they mutually benefit through the use of inmate work crews. The inmate work crew shall consist of a minimum of six (6) inmates assigned to the Baltimore City Correctional Center (BCCC) only, to be supervised by approved employees of DOC and CSU. The inmate crew will perform unskilled and semi skilled labor for CSU including, but not limited to, litter pick-up, landscaping and building ground maintenance at a considerable savings to the State of Maryland, while reducing inmate idleness.

The purpose of this MOU is to formally state the terms and conditions under which DOC will provide a DOC supervised inmate crew to CSU and to establish the basis for reimbursement to be provided by CSU for the inmate crew and (1) DOC officer.

Conditions of Employment

1. The inmate work crew will consist of a minimum of six (6) inmates, to be determined mutually by the Division of Correction.

2. All inmates will be supervised by designated DOC officers.

3. Prior to actual employment, CSU employees will sign copies of the "Using Agency Orientation" form as provided by DOC.

4. Both DOC and CSU agree to maintain copies and records of each detail and CSU employees involved in work assignments. CSU shall maintain signed copies of the Using Agency Orientation forms in the office of the Director of Physical Plant.

5. The Director of Physical Plant shall be responsible for determining the appropriate work assignments of the detail.
6. The Director of the Physical Plant shall be the principal contact person between CSU and DOC. DOC Detail Coordinator, the BCCC Shift Commander shall be the contact.

7. The inmate work crew will work during normal business hours Monday through Fridays, excluding State Holidays. Weekend events are submitted by request with 24-hour advance notice.

8. CSU agrees with DOC that daily work assignments shall be a minimum of (5) five hours and a maximum of (8) hours including a thirty-minute lunch break.

9. CSU will provide lunches for the inmates and officer.

10. CSU will provide transportation effective July 1, 2006.

11. The Director of Physical Plant shall maintain a daily log of individual inmate attendance and the name of the DOC officer responsible for that inmate on that day, and the location in which the inmates will be working.

12. The inmate work crew shall work under the direction and supervision of approved CSU employees and DOC officers.

13. At all times during the workday inmates will be under constant supervision of the DOC officer and the CSU employee.

14. Problems concerning the quality and/or quantity of work performed by inmates shall be discussed and resolved through cooperation of CSU and DOC Detail Coordinator. Complaints about an inmate’s work may be submitted, in writing to the DOC Detail Coordinator, 901 Greenmount Avenue, Baltimore, Maryland 21202 or by phoning (410)332-4340.

15. Problems addressing working conditions at CSU may be submitted in writing to the Director of Physical Plant, Coppin State University, 2500 W. North Avenue, Baltimore, Maryland 21216 or by phoning (410)951-3775.

16. CSU will be responsible for providing all necessary supplies, tools and equipment. No inmate shall be permitted to leave a work site with CSU equipment.

17. CSU will provide training regarding daily work instructions and guidance for the proper use of all tools and equipment. All training on the use of tools and equipment shall be documented and forwarded to DOC-BCCC and maintained in the inmates’ files. CSU will retain copies of all training
forms and records that include dates of training, name of trainer and equipment inmate has been trained to use.

18. DOC Detail Coordinator will randomly and frequently provide site checks of all inmates. The CSU employee approved will provide a written report weekly to the Director of Physical Plant of general observations. Any suspicious activity is to be investigated immediately with a written report being provided to the Director of Physical Plant and DOC Detail Coordinator.

19. CSU will provide each DOC inmate with a shirt that has “CSU ground crew” logo.

Procedures for Medical Attention and/or Treatment

1. Should an inmate sustain a serious injury or illness, the officer shall call for an ambulance and notify the DOC Detail Coordinator.
   a. The Detail officer shall get from the ambulance driver the destination of the inmate.
   b. The Detail officer shall call the DOC Detail Coordinator, who will dispatch an officer to the designated hospital.
   c. The Detail officer shall report to the hospital with all the work crew inmates and remain with the uninjured inmates in the waiting room. The Detail officer shall notify hospital security that an inmate is being treated in the emergency room.
   d. Upon arrival of the second officer, the inmate work crew will be transported to the work site or BCCC as directed by the Detail Coordinator. One officer will remain with the injured inmate.

2. Less serious injuries or illnesses not requiring emergency room treatment shall be immediately reported to the DOC Detail Coordinator, who will dispatch an officer to the work site to return the inmate to the facility.

3. The Detail officer shall treat minor injuries, such as superficial cuts and abrasions, buy using first aid supplies provided by CSU.

4. In all cases of accidents, injuries, and or illness, an inmate accident and injury report, shall be completed by the Detail officer.

Procedures for Reimbursement to DOC by CSU

1. CSU employees responsible for inmates shall document work hours on a
Daily labor ticket.

2. DOC will prepare monthly invoices and forward to accounts payable. The amount of $50.60 per hour service will be reduced by 9% for vehicles as follows:

- 7% replacement vehicle
- 1% reduction for gas
- 1% reduction for maintenance

The total monthly invoice will be $46.05 per hour effective July 1, 2006.

**General Prohibitions**

1. Inmates are not allowed to engage in outside communication, relationships, etc. with students of CSU. Contact from inmates should be with designated employees.

2. Officials and those acting in a official capacity for CSU shall not be allowed to engage in personal relationships with inmates. Such relationships include; the offering of gifts of any kind, offering of food or tobacco products or smoking paraphernalia, etc., accepting and placing telephone calls to inmates and sending or receiving any form of written correspondence to/from inmates. CSU employees supervising inmates or participating in this MOU may not be on any inmate's visiting list.

3. Employees will not allow any inmate to occupy their personal offices unless accompanied by approved employees. Nor shall employees allow inmates to use personal belongings while on assignment, including the use of telephones.

4. Any unusual occurrences shall immediately be reported to the DOC Detail Coordinator.

In acknowledgement of the foregoing description of the services and requirements of this Agreement, the below authorized signatories of the DOC and the CSU do hereby attest to their acceptance of the terms and conditions of this agreement. This Agreement may be terminated at any time by either the CSU officials or DOC officials in writing whenever either party determines that such termination is in its best interest.
DIVISION OF CORRECTION

Frank C. Sizer Jr.
Commissioner

Date

COPPIN STATE UNIVERSITY

Damien Bridgeforth
Director of Facilities Operations

Date
### DETAIL SUMMARY OF REIMBURSABLE FUND REVENUE:

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<tr>
<th></th>
<th>FY 2004 Actual</th>
<th>FY 2005 Actual</th>
<th>FY 2006 Appropriation</th>
<th>FY 2007 Request</th>
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<tr>
<td>Number of Work Crews</td>
<td>8</td>
<td>9</td>
<td>8</td>
<td>9</td>
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<td>Number of days a year</td>
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<td>136</td>
<td>180</td>
<td>155</td>
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<tr>
<td>Number of hours per day</td>
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<td>Rate per hour per client</td>
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<td>Revenue (crews x days x hours x rate)</td>
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<td>$425,760</td>
<td>$502,488</td>
<td>$494,109</td>
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Note: In FY 2005 the rate increased to $49.85 effective October 1, 2004.

### Cost Allocation:

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<td>Salaries and Wages</td>
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<td>MV Operations</td>
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<td>Total Funds Allocated</td>
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<td>492,655</td>
<td>425,760</td>
<td>502,488</td>
<td>494,109</td>
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</table>
TRANSFER AGREEMENT WITH BALTIMORE CITY COMMUNITY COLLEGE/BUSINESS ADMINISTRATION AND COPPIN STATE UNIVERSITY/SCHOOL OF MANAGEMENT SCIENCE AND ECONOMICS

1. Transfer Students participating in the TRANSFER PROGRAM for BUSINESS (TPB) will have to adhere to transfer articulation guidelines at Baltimore City Community College and Coppin State University.

2. Coppin State University assures the acceptance of courses for the Business transfer student who has earned a grade point average of 2.0 or better (on a 4.0 scale) into its baccalaureate degree programs. Students who have earned at least 56 transfer credits will be classified as juniors as defined by the Maryland State Higher Education guidelines.

3. Transfer students will receive credit for all transferable college-level courses applied toward the requirements of the Associate degree. A maximum of seventy credits and C grades or better in each course will be accepted for transfer. Non-credit or remedial courses adjudged to be below college level will not be accepted for transfer.

4. If a student does not have the foundation or skills to enroll in an upper-level course he/she will be required to take any necessary prerequisite(s). Therefore, Coppin State University cannot assure every student the completion of requirements for the baccalaureate degree in four semesters.

5. The Coppin State University catalog contains all information regarding degree requirements. Students wishing to plan their course of study/Associate degree program to ensure meeting prerequisites for upper-division courses are encouraged to communicate early with the Coordinator of Transfer at Baltimore City Community College to secure specific information about transfer credits.

6. Students agreeing to participate in the TPB with a 3.0 G.P.A. or better may matriculate at Coppin State University during the semester sessions prior to transfer. Notification of participation must be conveyed to the Transfer Coordinator in the School of Management Science and Economics by March 1 of each year.

7. Faculty members of Baltimore City Community College and Coppin State University may team teach courses. Such collaboration shall be planned one year in advance.

8. Proposed curriculum modification at either institution must be conveyed in writing to the respective Department/Program.
9. Upon admission to Coppin State University, those students that meet institutional scholarship requirements will be referred to the scholarship program coordinators. Scholarship awards may include tuition, fees, book stipends, room and board, and laptop computers.

10. The agreement is expected to continue indefinitely, but may be terminated by either party in writing with one year's notice.

11. The implementation of this agreement is Fall 2008.

President
Baltimore City Community College

Date

President
Coppin State University

Date

Vice President, Academic Affairs
Baltimore City Community College

Date

Provost/Vice President, Academic Affairs
Coppin State University

Date

Dean of Business and Technology
Baltimore City Community College

Date

Dean of School of Management
Science and Economics
Coppin State University

Date
The Community College of Baltimore County and Coppin State College enter into this agreement to serve the needs of our students. The general purpose of this agreement is to make clear the historical understandings and current policies.

There are three specific goals under this agreement. First, it is our intent that this agreement will make the transition from The Community College of Baltimore County to Coppin State College as smooth as possible for our teacher education students pursuing careers in Special Education. It should be noted that Special Education is a critical shortage area in Maryland and throughout the country.

Second, this agreement is a publication of a clear set of expectations for programs at both institutions. Making our expectations clear to our students and to each other not only contributes to the first goal, but also makes advisement clearer and allows us to work together in the best interest of students. Like any policy agreement, this document will need to be updated, revised and refined as our programs change. Having a baseline understanding in place makes such revision more logical and contributes to the staying power of the agreement. It is agreed that each institution will inform the other whenever programmatic changes take place.

Third, we agree to encourage our students to continue to professionally develop throughout their teaching careers, not only for their personal betterment, but also to best serve the students they will in turn teach.

The following sections describe the specifics of the agreement:

The Community College of Baltimore County and Coppin State College recognize the need for and the importance of facilitating the transfer of students from CCBC to Coppin State College as these students pursue their academic goals. To enhance this transition, this formal articulation agreement is established. It is based on a thorough review of curricula at both institutions in Special Education.
Community Colleges of Baltimore County
Coppin State College

Articulation Agreement

Academic Agreements

1. While this articulation is a course-for-course agreement, CCBC students are strongly encouraged to complete the Associate’s of Arts degree in the Special Education option.

CCBC transfer students must meet all Coppin State College Special Education entrance requirements to be admitted to the Coppin State program including passing PRAXIS I.

2. Coppin State College will recognize CCBC transfer students as juniors. Coppin State College will officially classify CCBC transfer students as juniors when sixty credit hours are earned.

3. Coppin State College will accept up to 69 credits in transfer per the equivalency chart below.

4. Coppin State College will accept the transfer students’ G.P.A. as calculated by CCBC.
The following chart represents the course-by-course articulation of credit:

<table>
<thead>
<tr>
<th>CCBC COURSE</th>
<th>COPPIN EQUIVALENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101 College Composition</td>
<td>ENGL 101 English Composition (3 cr)</td>
</tr>
<tr>
<td>ENGL 102 Writing about Literature</td>
<td>WLIT 203 World Literature (3 cr)</td>
</tr>
<tr>
<td>ENGL/EDUC Children’s Literature</td>
<td>ENGL 321 Children’s Literature (3 cr)</td>
</tr>
<tr>
<td>SPCM 101 Fundamentals of Communication</td>
<td>SPCH 105 Intro to Speech Communication (3 cr)</td>
</tr>
<tr>
<td>CINS 101 Introduction to Computers</td>
<td>No Equivalency</td>
</tr>
<tr>
<td>PSYC 101 Introduction to Psychology</td>
<td>PSYC 201 General Psychology</td>
</tr>
<tr>
<td>MATH 131 Math for Elementary Teachers I (4cr)*</td>
<td>MATH 103 Math for Elementary Teachers (3cr)</td>
</tr>
<tr>
<td>MATH 132 Math for Elementary Teachers II (4cr)*</td>
<td>MATH 104 Math for Elementary Teachers (3cr)</td>
</tr>
<tr>
<td>No Equivalency Noted</td>
<td>MATH 125 Math for Liberal Arts (3)</td>
</tr>
<tr>
<td>MATH 153 Statistics (4cr)*</td>
<td>MATH 203 Basic Statistics (3cr)</td>
</tr>
<tr>
<td>BIOL 111 Investigating the Living World</td>
<td>BIOL 101 Biological Sciences (4cr)</td>
</tr>
<tr>
<td>Gen Ed Chemistry or Physical Science</td>
<td>CHEM 101 or PHSC 101 (4cr)</td>
</tr>
<tr>
<td>Gen Ed Arts and Humanities</td>
<td>Arts and Humanities</td>
</tr>
<tr>
<td>12 additional GER credits Arts &amp; Humanities*</td>
<td>PHIL 102/HIST 101, 102, 203, 204/IDIS 102 &amp; 103 Any</td>
</tr>
<tr>
<td></td>
<td>language</td>
</tr>
<tr>
<td>Gen Ed PEFT (Wellness)</td>
<td>HLTH 101 Personal Health</td>
</tr>
<tr>
<td>Gen Ed Diversity+</td>
<td>No Equivalency</td>
</tr>
<tr>
<td>Gen Ed Global, Historical &amp; Cultural Perspectives+</td>
<td>No Equivalency</td>
</tr>
<tr>
<td>EDUE 101 Foundations of Education</td>
<td>PSYC 335 Developmental Psychology (3cr)</td>
</tr>
<tr>
<td>EDUE/PSYC 103 Principles of Human Growth/Dev.</td>
<td></td>
</tr>
<tr>
<td>EDUE/PSYC 215 Educational Psychology</td>
<td>EDUC 202 Educational Psychology (3cr)</td>
</tr>
<tr>
<td>EDUE 231 Processes &amp; Acquisitions of Reading</td>
<td>ELED 300 Foundations of Reading Instruction (3cr)</td>
</tr>
<tr>
<td>EDUE/PSYC 107 Intro to Special Education and</td>
<td>SPED 201 Intro to Needs of Exceptional Indiv (3cr)</td>
</tr>
<tr>
<td>EDUE 171 (must be taken simultaneously)</td>
<td></td>
</tr>
<tr>
<td>EDUE 209 Characteristics of Children with</td>
<td>SPED 203 Characteristics of Children with Behavioral</td>
</tr>
<tr>
<td>Behavioral and Learning Dysfunctions</td>
<td>and Learning Dysfunctions (3cr)</td>
</tr>
<tr>
<td>EDUE 210 Techniques/Measurement/Evaluation in the</td>
<td>SPED 303 Techniques of Measurement and Evaluation of</td>
</tr>
<tr>
<td>Elementary/Middle Grades</td>
<td>Learners with Mild and Moderate Disabilities (3cr)</td>
</tr>
<tr>
<td>EDUE 211: Education Evaluation of Mild to</td>
<td>SPED 302 Educational Evaluation of Learners with</td>
</tr>
<tr>
<td>Moderate Handicapped Children</td>
<td>Mild and Moderate Disabilities</td>
</tr>
<tr>
<td>EDUE 273 Internship in Special Education</td>
<td>SPED 202 Practicum Learners with Mild/Moderate</td>
</tr>
<tr>
<td></td>
<td>Disabilities in the Elementary and Middle Grades</td>
</tr>
</tbody>
</table>

*Not required for CCBC A.A. degree but has equivalency
+Required for CCBC A.A. degree

Bold indicates discrepancy

2500 W. North Avenue Baltimore, Maryland 21216-3698
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This agreement is to become effective July 16, 2001

Caloni W. Burnett
President, Coppin State College (CSC)

Dr. Andrew Jones
Campus President, Catonsville

Dr. Henry Linck
Vice Chancellor for Learning and Student Development
Community Colleges of Baltimore County (CCBC)

Dr. Herman Howard
CSC-Provost and Vice President for Academic Affairs

Dr. Jack McLaughlin
CCBC-Academic Dean, BSSHIS Division

Dr. Francis Köber
CSC-Associate Dean of Education

Dr. Maureen McDonough
CCBC-Director, Teacher Education

Dr. Thaddaus Phillips
CSC-Chair, Department of Special Education