



The Office of International Student Services

The Division of Student Affairs is open Monday-Friday from 8:00am to 5:00pm.



Appointments can be made in person or by calling the Office of International Student Services (410)951-3933.

Walk-in hours are generally reserved for individuals who have short 15 minute questions. ISSP coordinator is available to meet with you during this time to answer simple questions and provide general information. No appointment is needed for walk-ins.



Tuesday's 10:00am - 3:00pm
Wednesday's 1:00pm—3:00pm

The Social Security Administration office is located at Reisterstown Road Plaza. The office is open from 8:30am to 3:30pm from Monday to Friday except on public holidays. The national toll free number is 1-800-772-1213. You may find the complete address at www.ssa.gov



F-1 students are eligible for a Social Security Number (SSN) if they will be working on campus, receiving fellowships, or working off-campus with OPT or CPT.

You **MUST** have a SSN if you will receive a salary, stipend, or any type of funding from Coppin. You will also need a SSN to file a U.S. income tax return, which all international students and scholars are required to do at the end of each calendar year.

When at the Social Security Administration, you will need to have the following documents.

- I-20
- I-94
- Passport

Adjusting & Coping

- Gather information
- Get to know the community
- Ask questions, and don't be afraid to try
- Find a balance
- Find people to interact with
- Put your situation in perspective
- Talk with experienced members of the international community
- Establish a routine
- Get physical exercise
- Take it easy
- Visit the Center for Counseling and Student Development



UPCOMING EVENTS

International Student Welcome To/Welcome Back Reception

The Talon Center, Atrium
Thursday, October 28, 2010. 2:00pm

CPT Workshop

November 30, 2010
Location to be Announced

TRAVEL	STUDENT STATUS	GRADUATE STUDENT INFO
<p>F-1 STUDENTS</p> <p>Report to the International Student Services Programs Coordinator prior to traveling outside of the United States. The DSO endorsement is required on the I-20 document to travel, in addition to the endorsed I-20.</p> 	<p>International students who do not attend college for one or more semesters or do not register for a full course of study are in violation of immigration and naturalization services' laws. Violation makes you ineligible for travel, work authorization and practical training. Full course of study refers to <i>undergraduate</i> enrolled for 12 credits or more and <i>graduate</i> enrolled for 9 credits or more. Please be sure to maintain status.</p>	<p>Students in the Graduate School who have not completed the dissertation by the end of the sixth year of study may request a period of extended registration by submitting a <u>one-page petition</u> for extended registration, along with the standard dissertation progress report. The student's advisor and the Director of Graduate Studies must certify that the student is making good progress on the dissertation and will be working full-time on it during the year and has a reasonable prospect of completing it by the end of the registration period. If approved, the student will be given a letter from the Graduate School approving the request for extension. On the basis of that letter the ISSP will extend the student's I-20 and F-1 status.</p>

DIVISION OF STUDENT AFFAIRS INTERNATIONAL STUDENT SERVICES PROGRAM (ISSP)

Division of Student Affairs
c/o: International Student Services Program
Miles Conner Administration Building
Suite 125
2500 W. North Avenue
Baltimore, MD 21216

410.951.3933 (office)
410.951.3934 (fax)



MISSION STATEMENT

The Mission of the International Student Services Program is to provide international students with the resources necessary to successfully navigate both Coppin State University and the United States. The program seeks to accomplish these goals through maintaining relationships with federal agencies, providing a support toward attainment of educational goals, assisting with obtaining employment, fostering healthy transitions from their country of origin, and assisting with acculturation and adjustment needs.



WWW.COPPIN.EDU/ISSP/

EMPLOYMENT OVERVIEW



The most important employment issue that you always need to keep in mind is the issue of legal (or “authorized”) versus illegal (or “unauthorized”) employment. Any unauthorized (i.e. illegal) employment—even for one day—even if you did NOT know it was illegal—poses a grave threat to your ability to remain in or return to the United States.

You must always make sure that you have the necessary employment authorization before you begin work, since starting work without prior authorization— even if you receive authorization later—constitutes illegal employment.

You should always consult with an ISSP advisor before beginning any employment. This is the only way to be sure that you won’t engage in illegal employment, with all of its adverse consequences for your future in the United States.

Eligibility Requirements

Different requirements exist for each type of F-1 employment, but there are basic requirements that must be met for any F-1 employment:

- You must be enrolled for a full course of study
- You must be authorized by USCIS (former INS) or the ISSP to attend Coppin State University

Once employment is authorized you must maintain eligibility or you will lose your right to continue employment, even if it was authorized in writing.

