

# **Coppin State University Technology Fluency Policy**

## **Policy Statement**

**It is the policy of Coppin State University that the graduates from its undergraduate programs possess the necessary skills, conceptual understanding, and intellectual capabilities to render them technologically fluent.**

## **Strategies**

- 1) Immerse students in an information-technology-rich environment. This includes their academic activities as well as all their campus-related business transactions such as admission, registration, financial aid, billing, etc.
- 2) Produce policies and align current policies to encourage faculty to integrate technology into the curriculum
  - a) Recognize faculty efforts to integrate technology into the curriculum as part of the post tenure review, merit pay, promotion and tenure process
  - b) Modify academic program review documents to reflect the degree of integration of technology into the program and its outcomes as it relates to Coppin State University (CSU) Technology Fluency policy
  - c) Require new faculty hires to be technologically fluent
- 3) Insure that students acquire IT competencies
  - a) Devise a technology fluency course for all first-year students
  - b) Provide systematic IT orientation and training sessions for all students
- 4) Integrate technology into the curriculum
  - a) Link approved IT fluency requirements and departmental specific requirements to the curriculum
  - b) Rewrite curriculum and syllabi to reflect the integration of technology into the curriculum
  - c) Faculty will integrate the current and newly-acquired electronic resources in the library into their courses
  - d) New programs will include appropriate technology fluency requirements
  - e) Create a new minor in Information Technology and make it available to students of all disciplines
- 5) Provide Adequate Institutional Support
  - a) Provide Faculty Development
    - i) Provide on-going faculty training
    - ii) Provide mechanism for faculty to collaborate, share and be knowledgeable about other faculty experiences in Coppin as well as other institutions
  - b) Assure student access to technology
    - i) Provide vehicles to enable students ownership of laptops
    - ii) Provide Open labs
    - iii) Provide Computerized classrooms
  - c) Provide technical support to faculty

- d) Insure adequate funding
  - e) Provide mechanisms to encourage faculty to integrate technology into the curriculum, such as incentives, release time, competitive mini-grants, etc
- 6) Assessment
- a) Evaluate student technology fluency within the technology fluency course.
  - b) Students will create an electronic portfolio of their experiences as part of the technology fluency course
  - c) Departments will create their technology fluency departmental requirement and assess it
  - d) Departments will include a technology fluency assessment parameter and report on their student's technology fluency preparedness annually
  - e) The University will produce an annual technology fluency assessment report