



COPPIN
STATE UNIVERSITY

EST. 1900

**Office of the Provost &
Vice President for Academic Affairs**
2500 West North Ave., Baltimore, MD 21216
Phone (410) 951-3010 | Fax (410) 951-3009

August 27, 2018

Dear Parents:

As you are aware, this past Friday, we were required to suspend the operations of the James McDonald Child Development Center by the Maryland State Department of Education (MSDE) due to required repairs, mainly, having to do with the facility's roof. The extreme rains we have experienced in recent months have exacerbated issues that we identified this past spring.

We fully understand the disappointment and inconvenience that this situation has caused for those who depend on the Center. Coppin has always been committed to providing a safe and healthy daycare environment for your children. Due to the extensive nature of repairs needed--and the difficulty of scheduling work in the near-term--we regret that the Child Development Center will be closed for the 2018-2019 academic year. Again, the safety and security of children is our number one priority.

The Maryland Office of Child Care (OCC) is standing by to assist you in identifying alternative child care arrangements. Please, call the Baltimore City Childcare Resource and Referral Center (LOCATE) at: 1-877-261-0060. In the meantime, any prepaid funds for childcare at the James McDonald Child Development Center will be returned to you, as soon as possible. Those who have prepaid for childcare services will be contacted by a Coppin representative, within three (3) business days from the date of this letter, in order to confirm the amount to be returned.

Again, we regret the severe inconvenience we realize this situation has caused our parents and the children of the Child Development Center. We will communicate again, and at the earliest opportunity, with any other pertinent information.

Sincerely,

Leontye L. Lewis, Ed.D.
Provost and Vice President of Academic Affairs
Coppin State University