OFFICE OF RECORDS AND REGISTRATION
COURSE EXCEPTION

STUDENT: ________________________________ ID#: __________

MAJOR: ________________________________ Classification: __________

Required Course: __________ Name of course ____________________________ Credit Hour (S): ______

Please check
( ) SUBSTITUTION ________________ CREDIT HOUR (S): ______
( ) WAIVE COURSE REQUIREMENT

JUSTIFICATION
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

ATTACHMENTS

Required Course: __________ Name of course ____________________________ Credit Hour (S): ______

Please check
( ) SUBSTITUTION ________________ CREDIT HOUR (S): ______
( ) WAIVE COURSE REQUIREMENT

JUSTIFICATION
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

ATTACHMENTS

Please circle
APPROVED/DISAPPROVED __________________________ DATE __________
DEPT. CHAIRPERSON

APPROVED/DISAPPROVED ________________________ DATE __________
AREA DEAN

APPROVED/DISAPPROVED ________________________ DATE __________
PROVOST

Revised Aug, 2008