DEPARTMENT OF SOCIAL WORK

FIELD INSTRUCTION CALENDAR

Fall 2019

August 26th  Field Education Begins
Sept. 2nd  Labor Day (University Closed)
Week of Sept. 23rd  LEARNING CONTRACTS DUE- Submit to Field Liaison
Week of October 14th  MID-TERM Evaluations Due- Submit to Field Liaison
Nov. 28-December 2nd  Thanksgiving Holiday Recess
Week of December 2nd  Final Evaluations Due
December 8th  Make sure All time sheets have been turned into Field Director.
December 17th  Semester Ends
December 20th  Holiday Recess Begins

Integrative Field Seminar is a mandatory complement to your field internship and is a part of your grade. Failure to attend the seminar will result in a failing grade. Your professor for your field seminar is your field liaison. Please see your field liaison for information about process recording due dates and assignments. If field hours are not completed for the semester you will receive an Incomplete for the field seminar class.

*Students are required to complete a total of 240 hours in their field placement per semester.

Timesheet Submission Dates – to be submitted to Dr. Francis

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If you have any questions, please contact the Director of Field Education, Dr. Halcyon Francis at hfrancis@coppin.edu