**NOTICE OF INTENT TO DEVELOP A NEW PROGRAM OR COURSE**

**Name of New Program or Course Under Development:**

**Department: School:**

**Brief Summary of the Proposed Program or Description of Proposed Course:**

**Need for Program or Course: (Briefly describe the need—internal and/or external--for the proposed program or course and its importance to the programmatic emphases in the approved institutional mission).**

**Name of proposed instructor (s): Describe in the *department program area*, the terminal degree title and qualifications, and teaching experience in the field of instructor (s) possess to present and teach the course offering.**

**Anticipated Month/Year of Program or Course Proposal Submission:**

**Anticipated enrollment leverage projections**

**Brief Summary of the resources needed**

**Responsible Contact Person:**

**Email: Phone:**

**Approve/ Approve with conditions noted below/ Deny (Circle One)**

**Department Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature Date

**Approve/ Approve with conditions noted below/ Deny (Circle One)**

**Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature Date

**Approve/ Approve with conditions noted below/ Deny (Circle One)**

**Deans Council \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature Date

**Approve/ Approve with conditions noted below/ Deny (Circle One)**

**Provost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature Date

**Description of Conditional Approval   
  
  
  
  
  
 \_\_\_\_\_\_**File: CSPC \_A. SAHU