



SCHOOL OF ARTS AND SCIENCES

ANNUAL REPORT

FOR

2006-2007

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# PART ONE

## MEMORANDUM TO THE INTERIM PRESIDENT



Office of the Dean  
School of Arts and Sciences  
2500 West North Avenue, Baltimore, Maryland 21216  
(410) 951-3020 Office (410) 951-3021 Fax

TO: Dr. Sadie R. Gregory  
Interim President

FROM: Dr. Jacqueline Brice-Finch  
Dean

DATE: October 5, 2007

SUBJECT: SAS Annual Report for 2006-2007

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As requested, I have enclosed the SAS Annual Report for 2006-2007 which consists of the following parts:

- Executive Summary
- SAS Dean Program Activities for 2006-2007
- School of Arts and Sciences Program Activities for 2006-2007
- SAS Governance
- SAS Policies and Procedures
- SAS Strategic Plan

I appreciate this opportunity to showcase the accomplishments of the SAS faculty and staff.

# PART TWO

## EXECUTIVE SUMMARY

FOR 2006-2007

## Executive Summary

The SAS Council agreed to focus during the 2006-7 academic year on developing a SAS Strategic Plan. The SAS Council also agreed to develop additional policies and procedures in the School, in accordance with University policies and procedures. After discussion in departmental meetings and the SAS Administrative Assistants' Council, where appropriate, eight (8) new School documents were implemented and eleven (11) others revised [see Part Six].

### SAS Initiatives

The SAS Council developed other actionable 2006-7 initiatives for the School, agreed to by the faculty, if applicable. They include the following:

- Implement or continue a department lecture series
  - HGGS      The Chester W. Gregory, Sr. Colloquium
  - HUM        The Charles Pryor Lecture
  - NS         The Percy Julian/Ernest Just Lecture Series
  - VPA        The Samuel Wilson Lecture Series
- Implement or continue a department honor society
  - HGGS      Alpha Alpha Nu Chapter of Phi Alpha Theta History Honor Society
  - HUM        Phi Lambda Chapter of Sigma Tau Delta, the International English Honor Society
  - MCS        Beta Kappa Chi Honor Society
  - MSE        Beta Delta International Honor Society
  - NS         Beta Kappa Chi Honor Society
  - VPA        Alpha Epsilon Rho Chapter of the Alpha Psi Omega National Theatre Honor Society
- Finalize department fact sheets for programs of study
- Review programs of study to update course offerings and requirements
- Develop fact sheets for the five secondary education concentrations [HGGS, HUM, MCS and NS]
- Initiate at least two department local, state, or federal grant proposals. Four of the six departments complied [HGGS, MCS, NS and VPA].
- Update department websites and select webmasters. All updated by the following departmental representatives:
  - HGGS      Dr. Abena Lewis-Mhoon
  - HUM        Dr. Dwight Lewis
  - MCS        Dr. Sisir Ray
  - MSE        Dr. Lidan Ha
  - NS         Dr. Carmelle Rogers
  - VPA        Dr. Judith Willner
- Develop adjunct faculty position notices for each department; and establish pool of adjunct faculty and listing of area institutions for distribution of notices of vacancy and department activities.
- Attend a training session to utilize the GER Reports in EagleLINKS Analytics for program development and tracking student academic progress.
- Obtain updated curriculum vitae from all faculty (full-time and part-time), using a curriculum vitae template.
- Use J Drive for shared files between Department Chair and Department Administrative Assistant and between Department Chair and department personnel.
- Increase Online and Friday/Saturday/Sunday classes.
- Verification of all faculty (full-time and part-time) academic credentials in the Office of Human Resources.
- Revise the Course and Faculty Evaluation documents to make them SAS specific.
- Continue clean up of outdated files, equipment.

**The SAS Program Activities**

This report is a compilation of all activities of the SAS departments. The highlights include the following:

1. GRANTSMANSHIP ACTIVITIES—28 CSU, 2 local, 2 state and 3 federal grants.

<b>CSU</b>		
• Bb and Tegrity Instructional Grants		12
• Bb and Tegrity Research Grants		8
• Summer Research Grants		8
<b>Local</b>		
• \$2K local grant from the Associated Black Charities for theatre program for town hall discussion forum		1
• \$2.5K local grant from the Baltimore County Executive, County Council, and Commission on Arts for theatre productions		1
<b>State</b>		
• \$50K MHEC grant for “Writing for Retention” project		1
• \$20K USM grant [matched by CSU] for “Maryland Course Redesign Initiative” project		1
<b>Federal</b>		
• \$98.415K BLM grant for “Finding History’s Forgotten People” project		1
• \$186K NASA grant for the “Middle Passage Project”		1
• \$500K NSF grant (third year of 5 year funding totaling 2.5 M )		1

2. PROGRAM ACTIVITIES - New/Revised programs

HGGS	revised its Geography major
HUM	revised the English major program
MCS	added a new math course
MSE	submitted a proposal to establish a School of Management Science and Economics
FCA	changed its name to Visual and Performing Arts (VPA), revised its Urban Arts major and added two concentrations in Theatre and Visual Arts; and added seven new theatre courses
SCED	Secondary Education concentrations in the four SAS departments were revised

3. SCHOLARSHIP ACTIVITIES

**Department Lectures**

HGGS	4
HUM	3
NS	4
VPA	2

**Faculty Development**

Faculty Attending Professional Meetings:	
• Local	15
• National	31
Faculty Awards	
• Campus	11
• State	1
• National	4
• International	2
Faculty Exhibitions/Productions	

• Local	5
• National	1
Faculty Presentations	
• Local	18
• State	12
• National	22
• International	1
Faculty Presenters at Professional Meetings	28
Faculty Publications	32
Faculty on Regional and National Scholarly Committees	6
<b>Staff Development</b>	
Workshops Attended by Staff	41
Staff Attending Professional Meeting	1
Staff Presenters at Professional Meeting	2
<b>4. UNDERGRADUATE STUDENT ACTIVITIES</b>	
SAS Dean's List available on SAS website:	
• fall 2006	103
• spring 2007	128
Inductees in Honor Societies:	47
Student Awards/Grants:	29
Student Presentations:	
• Campus	11
• Local	1
Students Attending Conferences: National	25
Student Honors Activities:	36
Student Co-op/Internship/Research Activities:	7
Student Publications:	2
<b>5. GRADUATE STUDENT ACTIVITIES - Graduate school Attendees</b>	15
<b>6. FACULTY PARTICIPATING IN URBAN CORRIDOR ACTIVITIES</b>	10
<b>7. COPPIN CAMPAIGN ACTIVITIES</b>	4 depts.

# PART THREE

## SAS DEAN ACTIVITIES

FOR 2006-2007

## SAS DEAN ACTIVITIES

### Grantsmanship Activities

**Federal and State**—Provided Office of the Dean support for grants submitted and administered by SAS faculty.

- NSF grant for acquisition of a 400 MHz NMR for the enhancement of research/research training in the Department of Natural Sciences.
- USM Course Redesign Grant for the Developmental Math Program  
MHEC First-Year Experience Grant for the Freshman Composition Program

### Campus

- Edited proposal for Blackboard and Tegrity Instructional Grant
- Met with individual faculty members to encourage them to submit proposals for the Summer 2007 Research Mini-Grants [9 of 16 awardees SAS faculty]

### Initiatives

1. School Governance [see Part 5]
2. School Administration [see Part 6]
3. Curriculum Development— Requested all departments to review their programs of study, minors, concentrations, and/or tracks and assess credit requirements.
4. Faculty Development
  - Prepared report on the verification of credentials for full-time and part-time SAS faculty.
  - Prepared report on updated curriculum vitae for all SAS full-time and part-time faculty members.
5. School Image
  - Requested all Departments to develop fact sheets for their programs of study and concentrations.
  - Requested all Departments to establish webmasters to update continually their webpages, especially the newsletter sections.
  -

### Conferences and Presentations

1. Campus—Invited Lectures/Presentations
  - “Caribbean Literature and Spirituality.” Caribbean Connection: Artists of Trinidad & Tobago Panel Discussion on Spirituality and the Arts. November 6, 2006. [Moderator was **Professor Carol Grant**; other panelists: **Dr. Errol Bolden**, Associate Professor of Social Work; **Mr. David Boothman**, artist; **Dr. Clyde Mathura**, Chair, Department of Applied Psychology and Rehabilitation Counseling; and **Mr. Wilcox Morris**, artist].
  - “Opening Remarks.” The 6<sup>th</sup> Speakers in Salute. November 8, 2006.
  - “Greetings.” Professional Networking Day. November 16, 2006.
  - “Remarks.” An Afternoon of Readings in Fiction. November 16, 2006.
  - “Academic Overview for SAS: PowerPoint Presentation.” December 6, 2006.
  - “Greetings.” Lecture by Maryland Chief Judge Robert M. Bell, titled “From Slavery to Freedom: The Story of African Americans in Maryland.” March 1, 2007.
  - “Greetings.” Induction Ceremony. Phi Alpha Theta History Honor Society. April 19, 2007.
  - “Remarks.” Sigma Beta Delta International Business Honor Society. April 13, 2007.

- “Greetings.” Epsilon of Maryland Chapter of Alpha Kappa Delta International Society Honor Society and the Lambda of Maryland Chapter of Pi Gamma Mu Honor Society. April 18, 2007.
- “Remarks.” The Alpha Epsilon Rho Chapter of the Alpha Psi Omega National Theatre Honor Society. April 19, 2007.
- “Remarks.” The Alpha Alpha Nu Chapter of Phi Alpha Theta History Honor Society. April 19, 2007.
- “Greetings.” Chester Gregory, Sr. Colloquium. April 24, 2007.
- “Greetings.” Induction Ceremony. Sigma Tau Delta International English Honor Society. April 26, 2007.
- “Greetings.” The Fourteenth Annual McNair and University-Wide Research Conference. April 28, 2007.
- “Greetings.” Natural Sciences Award Program. May 16, 2007

2. State—Professional Development

- Maryland Course Design Initiative Workshop. University System of Maryland. Adelphi, MD. October 17, 2006.
- “Assessing Student Learning in General Education.” Middle States Commission on Higher Education. University of Maryland Shady Grove Conference Center. October 23, 2006.
- Student Learning Assessment Meeting with Dr. Jim Limbaugh, Assessment Administrator, Frostburg State University. Frostburg, MD. October 25, 2006.
- Maryland Course Design Initiative Workshop. University System of Maryland. Adelphi, MD. January 22, 2007.
- Maryland Course Design Initiative Workshop. University System of Maryland. Adelphi, MD. January 29, 2007.
- Meeting with Dr. Virginia Anderson, Towson University, concerning SAS assessment strategies. April 4, 2007.
- “General Education Analysis to Support Middle States Accreditation.” USM Regional Oracle/PeopleSoft Conference. Coppin State University. June 8, 2007.

3. National

*Conference/Invited Lectures/Presentations*

- Panelist. “Reading: Marie-Elena John’s *Unburnable*.” World Bank. Washington, D.C., September 29, 2006.
- Introduction of Speaker. “Reading: Maria Ampara Escandón.” National Museum of Women in the Arts Literary Series. Washington, D. C. October 13, 2006. Solicited.
- Conference on College Composition and Communication. New York. March 21-25
- Introduction of Speaker. “Reading: Marilynne Robinson.” National Museum of Women in

the Arts Literary Series. Washington, D. C. April 13, 2007. Solicited.

#### *Professional Development*

- Advanced Grant Development Workshop. Grant Training Center. George Washington University. Washington, DC. January 17-19, 2007.
- Conference of College Composition and Communication. New York, NY. March 21-23, 2007.
- Meeting with College Board officials about the SAT Committee. New York, NY. March 21, 2007.
- 69<sup>th</sup> National Leadership Forum for Women Administrators. American Council on Education.
- Washington, DC. June 13-15, 2007.

#### 4. International

- External Evaluator for Tenure/Promotion Review for the University of the West Indies, St. Augustine Campus, Trinidad and Tobago. June 2007.

### **University Service**

- Curriculum Standards and Policies Committee
- Education Unit
  - SCED Collaborative Committee
  - Teacher Education Council
- Executive Council
- Global Affairs Committee
- Graduate Council
- MSA Steering Committee
- Planning Council
- RFP Proposal Committee for Admissions Brochures
- Search Committee for Academic Resource Center
- Standard 12 Subcommittee of Middle States Self-Study Committee, Co-Chair
- *Talon* Editorial Board

# PART FOUR

SCHOOL OF ARTS AND SCIENCES

PROGRAM ACTIVITIES

FOR 2006-2007

## **SAS Program Activities**

### Section I: PERSONNEL

#### SAS FACULTY AND STAFF FOR 2006-2007

##### **Department of History, Geography and Global Studies (HGGS)**

- Ms. Linda Brown-Davenport, Administrative Assistant
- Dr. Glenn Burns, Instructor
- Mr. Vedet Coleman, Adjunct Instructor
- Dr. Neil Sook Deo, Adjunct Instructor
- Dr. Roger Davidson Jr., Assistant Professor
- Mr. Steven Dixon, Adjunct Instructor
- Mr. Kendrick Faison, Adjunct Instructor
- Dr. Bettye Gardner, Professor
- Ms. Tanya Hall, Adjunct Instructor
- Ms. Maxine Hurley, Adjunct Instructor
- Ms. Joanne Jackson, Adjunct Instructor
- Dr. Ibrahim Kargbo, Associate Professor
- Dr. Abena Lewis-Mhoo, Assistant Professor
- Dr. Larry Martin, Chairperson/Professor
- Mr. Charles Minor, Adjunct Instructor
- Mr. Christopher Neigh, Adjunct Instructor
- Dr. Cynthia Neverdon-Morton, Professor
- Dr. Douglas Reardon, Associate Professor
- Dr. Michael Thomas, Adjunct Instructor
- Ms. Debra Vines, Adjunct Instructor
- Ms. Patricia Watson, Adjunct Instructor

##### **Department of Humanities (HUM)**

- Mr. Rehan Abdulillaha, Adjunct Instructor
- Ms. Amedeah Abdullah, Adjunct Instructor
- Dr. Alcott Arthur, Chairperson
- Dr. John Barber, Adjunct Instructor
- Dr. Robert Birt, Adjunct Instructor
- Mr. Joseph Braswell, Adjunct Instructor
- Ms. Debora Burgess-Brunson, Administrative Assistant
- Mr. Joseph Campbell, Adjunct Instructor
- Dr. Adrienne Carthon, Associate Professor
- Dr. Robert Cataliotti, Associate Professor
- Ms. Ann Cobb, Instructor
- Ms. Cynthia Coleman, Assistant Professor
- Mr. Ronnie Collins, Adjunct Instructor
- Ms. Leslie Cook, Adjunct Instructor
- Dr. James Dawson, Adjunct Instructor
- Dr. Blessing Diala-Ogamba, Assistant Professor
- Dr. Elizabeth Edmonds, Lecturer
- Ms. Althia Ellis-Lee, Adjunct Instructor
- Ms. Betty Foy, Adjunct Instructor
- Mr. Paul Gass, Lecturer
- Ms. Juanita Gilliam, Adjunct Instructor

- Dr. Kathleen Hellen, Assistant Professor
- Dr. Carola Hibschan, Associate Professor
- Ms. Zenia Jenkins, Lecturer
- Mr. Michael Kauppinen, Adjunct Instructor
- Mr. Jorge Krichmar, Adjunct Instructor
- Dr. Sidney Krome, Professor Emeritus
- Ms. Tricia Lawrence, Adjunct Instructor
- Ms. Jasmine Leigh, Adjunct Instructor
- Dr. Dwight L. Lewis, Associate Professor
- Ms. Jo Ellen Lofton, Adjunct Instructor
- Ms. Margie Montague, Adjunct Instructor
- Ms. Alquelnetta Myrick, Adjunct Instructor
- Mr. Brian Naughton, Adjunct Instructor
- Ms. Ellen Olmstead, Adjunct Instructor
- Dr. Ruth Pratt, Adjunct Instructor
- Ms. Peggy Ransom, Adjunct Instructor
- Dr. Sikharini Ray, Adjunct Instructor
- Ms. Cheryl Rhodes, Adjunct Instructor
- Dr. David Scott, Assistant Professor
- Ms. Audrey Smith, Adjunct Instructor
- Dr. Ralph Stevens, Associate Professor
- Dr. Roger Stritmatter, Assistant Professor
- Ms. Elaine Sykes, Lecturer
- Ms. Fran Tartar, Adjunct Instructor
- Dr. Michael Thomas, Adjunct Instructor
- Ms. Shirley Thomas, Adjunct Instructor
- Ms. Jennifer Torgerson, Lecturer
- Ms. Darlene Williams, Adjunct Instructor
- Ms. Martha Winston, Adjunct Instructor

#### **Department of Math and Computer Science (MCS)**

- Mr. Abdulhakim Abdurahman, Adjunct Instructor
- Mr. Solomon Awonusi, Adjunct Instructor
- Mr. Kerwyn Barbour, Adjunct Instructor
- Mr. Anthony Baxter, Adjunct Instructor
- Mr. Charles Betow, Instructor
- Mr. Daniel Booker, Math Lab Assistant
- Ms. Beverly Boston, Adjunct Instructor
- Dr. Sean Brooks, Assistant Professor
- Ms. Linda Brown, Adjunct Instructor
- Mr. Ronnie Brown, Adjunct Instructor
- Mr. Howard Cornish Jr., Adjunct Instructor
- Mr. Alex Cotay, Adjunct Instructor
- Mr. Glenn Dorsey, Assistant Professor
- Dr. Nicholas Eugene, Assistant Professor
- Mr. Louis Henderson, Lecturer
- Mr. Justin Jacobs, Adjunct Instructor
- Ms. Wanda McCoy, Instructor
- Ms. Kanan Mishra, Adjunct Instructor
- Mr. Paul Mountain, Adjunct Instructor
- Dr. Sisir Ray, Assistant Professor

- Dr. Atma Sahu, Professor
- Dr. Paramjit Sehdev, Associate Professor
- Mr. William Shaw, Lecturer
- Ms. Delores Smith, Assistant Professor
- Dr. Edward Sommerfeldt, Chair/Professor
- Dr. Gholamhossien Soroush, Adjunct Instructor
- Mr. Gene Thomas, Adjunct Instructor
- Ms. Essie Vaughn, Administrative Assistant
- Mr. Alex Williams, Adjunct Instructor
- Dr. Scott Wittelsberger, Adjunct Instructor

#### **Department of Management Science and Economics (MSE)**

- Dr. Felix Abeson, Associate Professor
- Dr. Emmanuel Anoruo, Professor
- Mr. Godson Anoruo, Adjunct Instructor
- Ms. Sharon Bess, Adjunct Instructor
- Dr. Habtu Braha, Professor
- Dr. Joan Davenport, Adjunct Instructor
- Ms. LaTonya Dyer, Adjunct Instructor
- Dr. Elizabeth Edmonds, Adjunct Instructor
- Mr. Hyacinth Ezeka, Assistant Professor
- Dr. Lidan Ha, Assistant Professor
- Ms. Gail Hamlin, Administrative Assistant
- Ms. Marjorie Hill-Lyles, Chair/Assistant Professor
- Mr. Justin Jacobs, Adjunct Instructor
- Mr. Kenny Khoo, Adjunct Instructor
- Dr. John Newman, Assistant Professor
- Dr. Timothy Ogamba, Adjunct Instructor
- Mr. Olumuyiwa Osikomaiya, Adjunct Instructor
- Dr. William Payne, Adjunct Instructor
- Mr. Lysander Phillips, Adjunct Instructor
- Mr. Martin Robinson, Adjunct Instructor
- Mr. Quikeef Simmons, Adjunct Instructor
- Ms. Almeta Sly-Thompson, Adjunct Instructor
- Mr. James Smith, Adjunct Instructor
- Dr. Yangsoon Song, Assistant Professor
- Dr. James Whitaker, Adjunct Instructor
- Dr. Ronald Williams, Assistant Professor

#### **Department of Natural Sciences (NS)**

- Dr. Jacob Adeyeye, Assistant Professor
- Dr. Alfred Amah, Associate Professor
- Dr. Ronnie Boyd, Professor
- Dr. Kenyatta Cosby, Adjunct Instructor
- Dr. Mintesinot Jiru, Adjunct Instructor
- Dr. Norman Jordan, Associate Professor
- Mr. Minassie Kebede, Adjunct Instructor
- Dr. Fred Nesbitt, Associate Professor
- Dr. Gilbert Ogonji, Chair/Professor
- Dr. Salah Oweis, Adjunct Instructor
- Ms. Lisa Owens-Johnson, Administrative Assistant

- Dr. Deborah Rayfield, Adjunct Instructor
- Dr. Carmelle Rogers, Assistant Professor
- Dr. Tatiana Roth, Assistant Professor
- Dr. Puthenpurackel Roy, Instructor
- Dr. Haruna Sesay, Adjunct Instructor
- Dr. Gholamhossien Soroush, Adjunct Instructor
- Dr. Jamal Uddin, Assistant Professor
- Dr. Tung Wu, Professor

**Department of Visual and Performing Arts (VPA)**

- Ruben Arana-Downs, Adjunct Instructor
- Mr. Hugh Barnes, Band Director
- Ms. Emily Berry, Adjunct Instructor
- Mr. David Bunn, Adjunct Instructor
- Mr. Kevin Carr, Adjunct Instructor
- Mr. David Cohen, Adjunct Instructor
- Ms. Amini Courts, Professor
- Ms. Linda Day-Clark, Professor
- Ms. Donna Fisher-Lewis, Adjunct Instructor
- Ms. Carol Grant, Assistant Professor
- Dr. Robert Craig Hamilton, Adjunct Instructor
- Mr. Charles Hayes, Adjunct Instructor
- Dr. Garey Hyatt, Chair/Assistant Professor
- Dr. Vanessa Jackson, Adjunct Instructor
- Dr. Fellina Nwadike, Associate Professor
- Mr. Marc Payne, Adjunct Instructor
- Dr. Gerald Powell, Assistant Professor
- Ms. LaTonya Lynn Smith, Administrative Assistant (9/1/2006 – 9/29/2006)
- Ms. Janet Thomas, Administrative Assistant (February 2007 – present)
- Dr. Judith Willner, Assistant Professor

**Office of the Dean**

Dr. Jacqueline Brice-Finch  
 Ms. Kimberly Maybin

Dean/Professor of English  
 Executive Administrative Assistant

## NEW PERSONNEL

**HUM**

**Dr. Roger Stritmatter** appointed as Coordinator of the Freshman English Program

**MCS**

**Professor Wanda McCoy** appointed as Instructor of Mathematics Education

**Professor Charles Betow** appointed as Instructor of Mathematics

**NS**

**Dr. Carmelle Rogers** Appointed as Assistant Professor of Biology

**VPA**

**Professor Hugh Barnes** appointed as the Director of Bands

**Ms. Janet I. Thomas** appointed as the Administrative Assistant in the Office of the Department Chair

## Section II: DEPARTMENT ACTIVITIES

### GRANTS

#### *Local, State and Federal Grants*

#### HGGS

<b>Dr. Cynthia Neverdon-Morton</b> , Project Director	awarded \$98.415K from the Bureau of Land Management, Department of Interior, for the second phase of the project, "Finding History's Forgotten People"
<b>Dr. Doug Reardon</b> , Project Director	awarded a \$186K grant from NASA for "The Middle Passage Project." Six Coppin students participated in fieldwork in Ghana and St. Kitts in spring 2007
	applied to the Research Channel for a grant to produce a documentary about the Middle Passage Project research

#### HUM

The Department of Humanities was awarded a \$50,000 grant for the 2007 – 2009 academic years by the Maryland Higher Education Commission (MHEC) under the First-Year Experience Grant Program. The award was given for the *Writing for Retention* proposal, which, among other goals, aims "to improve students' success in required courses and strengthen the level of instructional quality in those courses" and, consequently, to increase the retention rates of first-time college students. The following persons contributed significantly in the development of the proposal: **Dr. Alcott Arthur** (Chair, HUM), **Dr. Blessing Diala-Ogamba**, **Professor Zenia Jenkins**, **Dr. Roger Stritmatter**, **Professor Elaine Sykes**, and **Dr. Jacqueline Brice-Finch** (Dean, SAS). **Dr. Stritmatter** is the project director of the grant.

#### MCS

<b>Dr. Nicholas Eugene</b>	continued his work on the NSF MTCP Grant for the project, Long-term Undergraduate Research Experience (LURE). The grant is in the amount of \$1,495,369.00
<b>Chair Edward Sommerfeldt</b>	Co-Principal Investigator for the S.T.E.M Grant, was successful in getting the NSF grant renewed in the amount of \$500K for the third year

#### NS

<b>Dr. Adeyeye, Dr. Alfred Amah, Dr. Fred Nesbitt, and Dr. Carmelle Rogers</b>	submitted a proposal to the NSF MRI Program for the applied for a grant proposal to NSF for acquisition of a 400 MHz NMR for the enhancement of research/research training at Coppin State University on January 24, 2007
<b>Chair Gilbert Ogonji</b>	Co-Principal Investigator for the S.T.E.M Grant, was successful in getting the NSF grant renewed in the amount of \$500K for the third year

#### VPA

<b>Chair Garey Hyatt</b>	received a \$2K outreach grant from the Associated Black Charities to fund a Town Hall Discussion Forum led by selected community leaders and activists on neighborhood violence immediately following each performance of FCA's theatre season opener, <i>Zooman and the Sign</i> by Charles Fuller in October, 2006
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VPA received a grant from the Baltimore County Executive, County Council, and Commission on Arts and Sciences to support the department's theatre productions. **Dr. Hyatt** received \$2.5K on January 31, 2007.

*Blackboard (Bb) and Tegrity Instructional Grants***HUM**

**Prof. Elaine Sykes** received a mini-grant (Tegrity) for use of technology in foreign language courses

**MCS**

**Dr. Sean Brooks, Dr. Nicholas Eugene, Dr. Sisir Ray, and Dr. Atma Sahu** received grants

**VPA**

**Prof. Carol Grant** received a Tablet PC with commitment to develop on-line (Blackboard) components for IDIS Visual Art and Theatre: a discussion board was developed using essays addressing current issues in the arts and tested spring '07. The next step is to standardize the core content and assessment tools for GER visual art classes.

**Dr. Fellina Nwadike** completed a grant to teach Speech Communication course for one year

*Bb and Tegrity Research Grants***HGGS**

**Dr. Roger Davidson** received a Tegrity research grant to study the use and effectiveness of Tegrity in survey History courses

**MCS**

**Dr. Atma Sahu** received a Summer Mini-Grant of \$2K for his research on "Bending Vibrations of Turbine Blades"

**NS**

**Dr. Alfred Amah** received a research grant to study and document the effectiveness of Tegrity in teaching CHEM 101, CHEM 103, and CHEM 307

*Summer Research Grants***HGGS**

- Dr. Ibrahim Kargbo** received a Summer Mini-Grant of \$2K for his research on "United States Commercial Interests in Colonial Sierra Leone 1858-1930"
- Dr. Doug Reardon** received a Summer Mini-Grant of \$2K for his research on "Lagging Behind? Historically Black Colleges and Universities and Geography's Renaissance"

**HUM**

- Dr. Blessing Diala-Ogamba** received a Summer Mini-Grant of \$2K for her research on "Globalization in Modern Caribbean Literature"
- Dr. David Scott** received a Summer Mini-Grant of \$2K for his research on "Gilles Deleuze's Two Poets: Rimbaud and Hölderlin"

**MSE**

- Dr. Felix Abeson** received a Summer Mini-Grant of \$2K for his research on "Nigerian Government Intervention Policies and Its Impact on the Operations of U.S. Multinational Corporations between 1986 and 2006: An Historical Perspective"
- Dr. Lidan Ha** received a Summer Mini-Grant of \$2K for her research on " Knowledge Management in the Public Sector"

**NS**

- Dr. Carmelle Rogers** received a Summer Mini-Grant of \$2K for her research on "Why African Americans Are Hesitant to Donate Blood and Participate in Health Research"

**VPA**

- Dr. Gerald Powell** received a Summer Mini-Grant of \$2K for his research on the "Daily Conversations with My Interloper: Healthy Exercises in Ennui and Malaise"

## INITIATIVES

**HGGS**

<b>Department</b>	<p>The Department published a fact sheet for Geography and Global Studies for recruitment purposes.</p> <p><b>Dr. Cynthia Neverdon-Morton</b> and <b>Dr. Douglas Reardon</b> conducted research in Colorado in conjunction with the BLM project, "The Role of Blacks in the Development of the West", in June 2007.</p>
<b>Geography</b>	<p>The Department is reinvigorating the Geography minor. In December, 2006, the department graduated its first Geography minor in at least two decades while an additional eight undergraduates recently have either declared or signaled an intention to pursue the minor.</p> <p>The Geography minor was revised and approved by the Curriculum Committee at its May 2007 meeting.</p>
<b>Global Studies/Middle Eastern Studies</b>	<p><b>Dr. Reardon</b> and <b>Mr. Jim Roberts</b>, Associate Vice President for Institutional Advancement, had a meeting with the chairman of McCormick &amp; Co in December to discuss support for CSU's international education activities.</p> <p>During International Education Week in November, the Department opened an exhibition of photographs of Ghana and hosted a delegation from Ecuador that is developing an Afro-Ecuadorian museum and cultural center.</p> <p>In support of the effort to forge links with the Univ. Colleges of Barbados, the department met with the delegation. The Department's NASA project includes funding for joint research with Barbados faculty.</p>
<b>History/Social Studies Concentration</b>	<p>The revised History/Social Studies Secondary Education Concentration was approved by the Curriculum Standards and Policies Committee.</p>
<b>Website</b>	<p><b>Dr. Abena Lewis-Mhoon</b> was selected as HGGS webmaster.</p>

**HUM**

<b>Department</b>	<p>The English major has been significantly revised. It is streamlined, providing students with more electives. The minor programs have been revised to four areas: English, Philosophy, Journalism, and Spanish.</p> <p>In celebration of National Poetry Month (April), the Department of Humanities (with <b>Dr. Kathleen Hellen</b> as liaison) collaborated with the Lyceum Committee in the 2007 Lyceum series that included readings and workshops from local and well-known poets.</p> <p>The Department published a fact sheet for English for recruitment purposes.</p>
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<b>English</b>	<p>The Freshman Writing Program Committee, chaired by <b>Dr. Roger Stritmatter</b>, Coordinator, shifted from traditional print texts to the use of online material in English 102 and world literature courses.</p> <p><b>Dr. Ralph Stevens</b> developed a new online course, ENGL 201, Survey of British Literature I, for which he prepared new Tegrity recordings, as well as other online material.</p>
<b>English Secondary Education</b>	<p>The revised English Secondary Education Concentration was approved by the Curriculum Standards and Policies Committee.</p>
<b>Foreign Languages</b>	<p><b>Professor Elaine Sykes</b>, Coordinator of the Foreign Language Program, initiated expansion of the program by reactivating German on the introductory level for fall 2007.</p> <p>She has undertaken the following steps to upgrade the Foreign Languages Program:</p> <ul style="list-style-type: none"> <li>• Introductory German 101 has been activated and will begin in fall 2007.</li> <li>• PHASE I of technology in the classroom has been applied to introductory and intermediate Spanish courses. The goal is to offer courses beyond the limitations of the languages laboratory and for off-campus students.</li> <li>• PHASE II, aimed for implementation in Summer or Fall 2007, will require OIT to construct a means by which students will be able to record Spanish language files for assessment purposes and send them directly to the instructor.</li> <li>• Continued development of course offerings to students in allied health disciplines.</li> <li>• Increased the number of Spanish minors by three students: current number is 23 students.</li> </ul>
<b>Website</b>	<p><b>Dr. Dwight Lewis</b> was selected as MSE webmaster.</p>
<b>MCS</b>	
<b>Department</b>	<p><b>Dr. Sean Brooks</b> assisted with Math and Biology curriculum development. He provided documents to give insight into the amount of Math required of the future biologist.</p> <p><b>Dr. Atma Sahu</b> successfully implemented MATH 110 Online College Algebra course in Fall 2006, and Spring 2007.</p> <ul style="list-style-type: none"> <li>• He also designed and delivered MATH 208 and MATH 315 courses to Secondary Mathematics Education majors in spring 2007.</li> </ul>
<b>Computer Science</b>	<p><b>Dr. Sean Brooks</b> suggested that all full-time faculty be able to teach COSC 199.</p>
<b>Mathematics</b>	<p><b>Dr. Sean Brooks</b> developed a course titled "Introductory Dynamical Systems," for the Departments of Mathematics and Computer Science and Natural Sciences. This course will serve as a modern approach to computation for majors listed above and provide a bridge between Calculus and Real Analysis.</p>
<b>Mathematics Secondary Education</b>	<p>Revision of the Mathematics Studies Secondary Education Concentration was approved by the Curriculum Standards and Policies Committee.</p>
<b>Website</b>	<p><b>Dr. Sisir Ray</b> was selected as MCS webmaster.</p>

**MCS & NS****S.T.E.M.**

**Dr. Sean Brooks** developed comprehensive approaches to the fortification of S.T.E.M. areas K-16.

Both departments initiated joint recruiting efforts.

NS changed the way the stipends are awarded so that they are based on performance regardless of classification

**MSE****Department**

Co-sponsored with Career Development & Co-op Center and the Advisory Board for the Career Center, Professional Networking Day, November 16, 2006.

Established a chapter of Sigma Beta Delta Business Honor Society to honor students who have attained superior records in Management Science.

Co-sponsored with Career Development & Co-op Center the Black Executive Exchange Program (BEEP), April 5-6, 2007.

Held Senior Recognition Day for the class of 2007, May 11, 2007.

**Website**

**Dr. Lidan Ha** was selected as MSE webmaster.

**NS****Department**

**Dr. Tatiana Roth** updated requirements for the capstone courses in Biology and Chemistry.

**Curriculum**

Revision of the Biology and Chemistry Secondary Education Concentrations were approved by the Curriculum and Standards Committee.

**Website**

**Dr. Carmelle Rogers** was selected as NS webmaster.

**VPA****Department**

FCA received the approval of the Curriculum Standards and Policies Committee to change its name to the Department of Visual & Performing Arts to more adequately reflect the identity of the department and its activities. (April 2007).

**Mr. James Brown** chaired a committee to organize a fund-raising event featuring area poets, April 5 and 13, 2007.

- Worked with **Dr. Garey Hyatt** to create a position description for Auditorium Technical Liaison.

VPA has several recruitment initiatives:

- offering more evening/weekend courses in all disciplines (for the first time) in an effort to recruit evening students as Urban Arts majors.
- targeting undecided majors (through the Office of Academic Advisement)
- inviting students in other majors enrolled in VPA's GER courses to consider a change to Urban Arts (Aug. 2006).

**Professor Amini Courts** and **Mr. James Brown** collaborated on a successful proposal to the Information Technology Division for \$5 K, requesting technology equipment to support teaching and learning in speech and theatre classes. The equipment arrived in May and will be used to document and assess student outcomes in theatre performance and speech public address courses.

**Art**

**Mr. James Brown** worked with **Professor Linda Day Clark** and **Professor Carol Grant** on upcoming exhibitions.

**Professor Carol Grant**, Gallery Director, coordinated several exhibitions:

***Art & Healing***

- Made connections with two graduate programs that can be future resources for us and our students: George Washington University's Art Therapy Masters Degree Program and Johns Hopkins University's Art as Applied to Medicine Masters Degree Program.

***Caribbean Connection – Artists of Trinidad and Tobago***

- Initiated commitment to connect our Caribbean neighbors both locally and abroad to the visual and performing arts resources here at Coppin, sponsored in part by a grant from the Baltimore Office of Promotion and the Arts. The Harbor Knights, a youth steel pan band from the nearby Cherry Hill Community, were our collaborators in this project.
- Participated in an interdisciplinary panel discussion with two of the artists and two other faculty members—**Dr. Jacqueline Brice-Finch**, **Professor Clyde Mathura**—on the subject of art and spirituality. Approximately 80 people
- Attended this evening panel discussion, an indication to continue visual art initiatives to expand the internal reach of our gallery.

***University System of Maryland Figures of Freedom Project***

- Supervised eight students who created figurative/narrative sculptures honoring the contributions of Maryland African Americans; coordinated the installation in the State House in Annapolis. January 19, 2007.

**Professor Carol Grant** supervised the following visual art initiatives:

- On-Campus – *THE COPPIN ART GALLERY*
  - Jan/Feb Student Sculpture Show
  - Mar/Apr The Art of Community Kenneth Addison
  - April 4<sup>th</sup> Panel Discussion: The Power of Doubt
  - Apr/May Celebrating Excellence: CSU Sculpture Students
- Off-Campus – *FIGURES OF FREEDOM* – Sculpture Installation honoring African-American leaders in Maryland – Eight 30" busts created by students, final phase of construction in January.
  - Jan Installation – Senate House, Annapolis
  - Feb Installation – Government House, Annapolis
  - Feb 28<sup>th</sup> Black History Month Reception – Government House
  - Mar Reinstallation – Senate House

- **THE HAIR PROJECT:** Winona Addison—facilitating interviews, photograph, & video documentation, mounting and accompanying performance art venues; all focused on childhood memories shaping one's hair. We are moving toward a Coppin event in fall 2008. The project will involve surrounding schools. We have begun working with Matthew Henson Elementary. (ongoing)

**Professor Linda Day Clark** organized and lead group field experiences at The Walters Art Museum, The Baltimore Museum of Art, the James E. Lewis Museum of Art and the Smithsonian Institute museums.

## Curriculum

VPA had its revised Urban Arts major and two new concentrations—Visual Art and Theatre—approved by the Curriculum Standards and Policies Committee. (Dec. 2006)

**Dr. Hyatt** and **Dr. Judith Willner** developed seven (7) new theatre courses for addition to the theatre curriculum. The course proposals were approved by the Curriculum Standards and Policies Committee (May 2007).

**Dr. Willner** coordinated a Best Practices arts assessment workshop, presented by Prof. Valerie Lash, Division Chair of Arts & Humanities at Howard Community College, on June 4, 2007.

VPA continued using the Chairman Furniture space for rehearsals, workshops, classes, as well as end-of-semester culminating activities for the Acting I (THEA 211) and Directing (THEA 209) classes.

## Music

**Mr. Hugh Barnes** initiated a major recruitment campaign for the building of the instrumental & vocal music programs was launched. There are over (70) high school students who have shown interest in attending Coppin State University.

- Initiated a coin drive to raise funds for band scholarships.
- Started the first band newsletter, *Musical Notes*, to inform the campus of what is happening in band. First release is January 2007.

## Speech

**Dr. Fellina Nwadike** coordinated all day "Speakers In Salute" on November, 16, 2006.

- She re-established the Speech Club at Coppin. (March 2007)

**Dr. Judith Willner** restructured SPCH 204 Critical Listening into a *Blackboard*- supported class, with readings coming from web-based sources instead of from a textbook. Dr. Willner also taught SPCH 202 as an independent study for an urban arts senior who was already a published make-up artist but who had never before designed or executed make-up for the theatre.

- She initiated an oral performance as part of the final assessment for students in the voice and diction class. (May 2007).
- She was selected to provide instruction in voice and diction and in public address for incoming McNair Scholars (June

2007)

**Dr. Hyatt** attended the 2007 National Forensics Association Championship Tournament, hosted by Berry College in Rome, GA (April 2007)

VPA sponsored two Spoken Word events (called Coppin Ushairi) featuring local spoken word artists. The events were co-chaired by **Mr. James Brown** and Urban Arts major **Ms. Jaki Terry** (a spoken word artist) in the Tawes Center (April 5 and 13, 2007).

## Theatre

**Mr. James Brown** worked with **Professor Amini Johari-Courts** to expand usage of the Chairman Furniture site for theater classes and events since the James Weldon Auditorium was occupied for rehearsal, class, and performance activities.

### *Regional Competition*

- The theatre program entered nine Urban Arts majors in this year's Kennedy Center American College Theatre Festival – Region II Festival 2007, hosted by the State University of New York (SUNY) at New Paltz. The students attended workshops, career seminars, competitions, theatrical productions, and new play readings during the five-day festival from January 15 – 20, 2007.

**Alice Childress Tribute** – Center Stage invited Coppin to present a scene from one of the late Alice Childress' plays as part of a special presentation about the celebrated actress, novelist and playwright. Three Urban Arts majors – **Ms. Katreequia Thompson**, **Ms. Riga Watkins**, and **Mr. Raphael Williams** – performed a short scene from Childress' *String*, at Center stage and attended a special preview performance of Childress' *Trouble in Mind*. (February 2007)

**National Auditions** – **Dr. Hyatt** mentored Coppin's first-even participant in the National Unified Auditions sponsored by the University Resident Theatre Association (U/RTA).

**Theatre Competition** – Ten Urban Arts majors attended and participated in the Region II Festival of the Kennedy Center's American College Theatre Festival (KCACTF), hosted by the State University of New York at New Paltz. Among 221 competitors from schools in six states (New York, New Jersey, Pennsylvania, West Virginia, Delaware, and DC) two Irene Acting Excellence Scholarship Nominees advanced to the semi-final round – **Karl Knox** and **Ms. Lorraine "Jaki" Terry**. The latter advanced to the regional finals (January 2007)

VPA sponsored a one-day field trip to Washington, DC to the Smithsonian Museum, followed by a performance of August Wilson's play *Jitney* at the Ford's Theatre. Approximately 35 students and faculty attended the day-long event, which started at 10:00 a.m. and lasted until 12:00 midnight. (February 2007).

## Theatre Production

**Mr. James Brown** requested proposals for a new lighting system (and other technical upgrades) in the JWW Auditorium to continue to become more self sufficient in the area of lighting design and operation, which began in the fall 2006 semester. This saved the Department \$600 per show and could help other departments that use creative lighting to save money as well.

***A Lesson Before Dying*** by **Mr. Romulus Linney**, directed by **Mr. D. Wambui Richardson**. This production marked the first time the theatre program staged a play that was required reading for students in Baltimore City Public Schools to read. One school matinee performance set a new attendance record (March 2007).

Guest Artists. **Mr. Isaiah Whitlock** and **Mr. Corey Parker Robinson**, cast members from HBO's TV series *The Wire*, met with Acting II class students to discuss their current roles, career experiences, and life lessons. The show is filmed here in Baltimore. (April 2007)

***The Amen Corner*** by **Mr. James Baldwin**, directed by **Professor Amini Johari-Courts**, became Coppin's first musical collaboration between Coppin Dancers, Coppin Gospel Choir, and Coppin Players (May 2007)

***The Peacemaker*** by **Mr. Arnold Pinnix**, a full-length dramatic biography on the life and career of Dr. Martin Luther King, was presented as the culminating final exam activity for the Acting II class. The production was directed by **Professor Marc Payne**, a professional actor and former student of **Dr. Hyatt**. More than 50 persons attended the presentation. The surprising success of the event led to two subsequent decisions – 1) to remount the show in February 2008 to commemorate the 40<sup>th</sup> anniversary of the MLK assassination (May 2007); and 2) to require that all theatre performance courses culminate in a final, open-to-the-public performance activity. (May 2007)

Led by **Mr. James Brown**, for the first time, all VPA theater events and HPERD dance events used lighting designed, created, and operated by Coppin staff, an ongoing activity.

## Website

**Dr. Judith Willner**, webmaster, increased the number and frequency of web-based newsletter items for VPA's departmental webpage. (Spring 2007)

VPA developed its first-ever Calendar of Events for the website, chronicling its programming activities in art, music, theatre and speech for the 2007 – 2008 academic year. (June 2007). The calendar is posted on the web.

## LECTURE SERIES

**HGGS**

The Department sponsored a lecture by Ms. Elizabeth Weiblen, Director, Mayor's Office of International Affairs, titled "The Importance of Creating an Internationally Friendly Baltimore," on November 15, 2006.

Mr. John W. Franklin, Program Manager & Curator, Smithsonian's Center for Folklife and Cultural History. "From Slavery to Freedom: Africans in the Americas." (This topic was the national theme for African American History Month 2007). February 8, 2007.

The Honorable Robert M. Bell, Maryland Chief Judge. "From Slavery to Freedom: The Story of African Americans in Maryland." March 1, 2007.

*Chester W. Gregory, Sr. Colloquium*

- Dr. John Fleming, ASALH National President. "Celebrating Academic Achievement and Excellence." April 24, 2007.

**HUM**

*Charles Pryor Lecture Series*

- **Dr. Roger Stritmatter.** "Herman Melville's 'White Jacket': Race, Identity, and Irony." October 19, 2006.
- **Professor Zenia Jenkins.** "What We Endure in Order to Teach: Literary Parallels of Loss and Goin' On." November 16, 2006.
- **Dr. Robert Cataliotti.** "Everybody's Doin' the Mess Around': Project Updates and Extensions". March 29, 2007

**NS**

*Percy Julian/Ernest Just Lecture Series*

- Dr. Jack Blake, University of Maryland. "Using Mathematics to Predict Biological Phenomena." November 28, 2006.
- Dr. Jala Sheikh, University of Maryland. "Enteroggregative Escherichia Coli: A Genetic Approach to Understand the Bacterial Pathogenesis." December 1, 2006.
- Dr. Parag Chitnis, Program Director Division of Molecular and Cellular Biosciences at the National Science Foundation. "NSF Research Grants: Opportunities and Challenges." Feb. 16, 2007.
- Dr. Cindy Parker, Instructor, Johns Hopkins Center for Public Health Preparedness. "What Does Global Warming Mean for Our Health?" Friday April 13, 2007.

**VPA**

*The Samuel Wilson Lecture Series*

- "Town Hall Forum." A post-performance discussion series was initiated with *Zooman and the Sign*, included the following community leaders:
  - **Mr. Cordell Wright**, author, *Diary: Ten Months at Washington, DC's Oak Hill Detention Center*
  - **Bishop Joseph A. McCargo**, Pastor, Global Missions International Ministry
  - **Mr. Marvin "Doc" Cheatham**, President, NAACP-Baltimore Branch
  - **Mr. Noland Rollins**, Esq., Vice-President of Economic Development, National Urban League—Baltimore Branch
  - **Major Rick Hite**, Director of Community Relations, Baltimore Police Department
  - **Mr. David Miller**, Chief Visionary Officer, Urban Leadership Institute
  - **Reverend Willie Ray**, President, One Church One Corner
  - **Mr. Rod Willis**, (Town Hall Forum Moderator), Chairman/CEO, Free State Information & Media Services, Inc. and *Urban Lifestyles Magazine*
  - **Mr. James Hamlin**, Chairman, Pennsylvania Avenue Redevelopment Collaborative

- “Caribbean Literature and Spirituality.” Caribbean Connection: Artists of Trinidad & Tobago Panel Discussion on Spirituality and the Arts. November 6, 2006. Moderator was **Professor Carol Grant**; other panelists were **Dr. Errol Bolden**, Associate Professor of Social Work; **Mr. David Boothman**, artist; **Dr. Clyde Mathura**, Chair, Department of Applied Psychology and Rehabilitation Counseling; and **Mr. Wilcox Morris**, artist.

## SECTION III: FACULTY AND STAFF ACTIVITIES

### FACULTY AND STAFF AWARDS

#### HGGS

**Dr. Bettye Gardner** one of two recipients of the prestigious Mary McLeod Bethune Service Award presented by the Association for the Study of African American Life and History, Inc., on October 30, 2006. **Dr. Elizabeth Clark-Lewis**, Howard University History professor, was also honored. The Mary McLeod Bethune Service Award is named for Dr. Bethune in recognition of her dynamic leadership and her contribution to education, women's history, and African American life and culture. Additionally, she served as the first woman president of ASALH from 1936 – 1951 and is one of the most outstanding African American women role models.

#### HUM

**Dr. Kathleen Hellen** winner of the 2007 Washington Square Poetry Contest

**Prof. Carola Hibschan** inducted into the "Hall of Fame" for "Outstanding Achievement in Philosophy, Ancient Law, Philosophy, and Art," by International Biographical Center, Cambridge, England, December 12, 2006

- awarded a plaque

#### MCS

**Dr. Atma Sahu** received a CSU Faculty Award

**Dr. Edward Sommerfeldt** received a CSU Faculty Award

#### NS

**Dr. Gilbert Ogonji** received the 2006 Juxtopia Urban Learning Technology (JLT) award for furthering the university's alliance

#### VPA

**Mr. James Brown, Dr. Garey Hyatt, and Professor Amini Johari-Courts** founding faculty and staff members of the of the Alpha Epsilon Rho chapter of the Alpha Psi Omega National Theatre Honor Society, inducted on April 19, 2007

**Mr. James Brown** received Honorable Mention from the University System BOR Staff Awards on August 15, 2006

**Dr. Garey Hyatt** successfully defended his dissertation, *A Compendium of Promising Practices in Youth Arts Programs: A National Endowment for the Arts Internship Report (2001-2004)* at Texas Tech University in Lubbock, Texas and graduated with a PhD degree in Fine Arts/Theatre in December 2006

**Dr. Fellina Nwadike** received two awards

- International Educator of the Year 2007
- Mother of the Year – from USAfrica.com, during an annual awards banquet in Houston, Texas in May 2007

FACULTY CONFERENCES and PRESENTATIONS

**HGGS**

**Dr. Roger Davidson, Dr. Bettye Gardner, Dr. Ibrahim Kargbo, Chair Larry Martin and Dr. Abena Lewis-Mhoon** attended the 91<sup>st</sup> Annual Meeting of the Association for the Study of African American Life and History

**Dr. Roger Davidson** presented a paper, "Fishing For Freedom: Seining, Oystering and Economic Sovereignty in the Post-Emancipation Chesapeake"  
 provided an interview to National Public Radio (NPR) regarding the historical presentation of African-Americans at the Tredegar Civil War Museum in Richmond, Virginia  
 gave a presentation, "The Impact of Tegrity Technology on In-Class and On-line History Courses," at the Third Annual Information Technology in Teaching Conference at Coppin State, May 23, 2007

**Dr. Bettye Gardner** chairperson for a symposium entitled, "In Vogue," which was sponsored under the auspices of the D.C. Humanities Council in November 2006  
 presented a paper at the Symposium on Slavery, sponsored by the National Park Service, April 2007  
 presented a workshop for high school students sponsored by the Links, Inc., April 2007

**Dr. Bettye Gardner and Dr. Larry L. Martin** served as panelists for the February 28, 2007, African-American History Month Program, "From Slavery to Freedom: The Story of Africans and the Americas"

**Dr. Ibrahim Kargbo** attended the annual meeting of the African Studies Association in San Francisco, California, November 16 – 19, 2006

**HUM**

**Chair Alcott Arthur** attended the Fourth Annual Faculty Conference of the USM Diversity Network: "Rethinking and Relearning Diversity: From Conflict to Inclusion," October 13, 2006

**Dr. Blessing Diala-Ogamba** attended a workshop on "Turning in Assignments" (Tegrity) at Coppin, November 15, 2006  
 attended the Educause Conference at the Marriott Hotel in Baltimore, January 17-19, 2007.  
 presented a paper, "Politics of Resistance to Dictatorship in Nuruddin Farah's Dictatorship Trilogy," at Northeast Modern Language Association Conference in Baltimore. March 1-4, 2007.  
 presented a paper, "From Passivity to Rebelliousness: The Portrayal of Women in Yvonne Vera's Novels," at the African Literature Association Conference in Morgantown, West Virginia. March 15-18, 2007  
 presented a paper, "Religion and Politics in Zora Neale Hurston's

*Jonah's Gourd Vine* and Carl Kenney's *Preacha Man*," at the College Language Association Conference in Miami. April 19-21, 2007.

gave a presentation, "Teaching World Literature Using Technology," at the Third Annual Information Technology in Teaching Conference at Coppin State on May 23, 2007

**Dr. Kathleen Hellen**

invited to do a reading at the Minas Gallery, Baltimore in October 2006

conducted a workshop for Baltimore and Washington, D.C., staff writers, by invitation of the *Afro-American Newspaper*: "Investigative Reporting" March 23, 2007

attended the Conference on CityLit Festival IV at the Enoch Pratt Free Library, Baltimore, MD on May 12, 2007

**Professor Carola Hibschan**

attended the symposium titled "In Vogue", a celebration of jazz and Josephine Baker, November 18, 2006

participated in the University of Heidelberg University Faculty of Philosophy event, "Graffiti in the Ancient World," Heidelberg, Germany, August 15, 2006.

**Dr. Roger Stritmatter**

presented a paper, "The Tortured Signifier: Censorship and Interpretation in *Troilus and Cressida*," at the Shakespeare Association of America Conference in Santiago, CA. April 2007

attended the Conference on College Composition and Communication in Manhattan, N.Y. April 2007

**Professor Elaine Sykes**

gave a presentation, "Foreign Languages Program Using Tegrity," at the Third Annual Information Technology in Teaching and Learning Conference at Coppin State University, May 23, 2007

**MCS**

**Dr. Sean Brooks**

attended the Center for Discrete Mathematics and Theoretical Computer Science (DIMACS) Workshop in fall 2006

attended a Preparation of Elementary and Middle School Teachers (PMET) workshop in fall 2006

attended the Vertical Integration Program K-16 Retreat (STEM Initiative). USM in May 2007

**Dr. Atma Sahu**

attended the Maryland Course Design Initiative Workshop at the University System of Maryland, Adelphi, MD. January 22, 2007.

attended the LURE Conference in Baltimore, MD. March 3, 2007

presented a paper titled "On Some Aspects of Online Course Design, Delivery, and Assessment" at the 9<sup>th</sup> HBCU Summit on Retention, Ocean City, MD. March 15-17, 2007.

participated in the SPSS Workshop, CSU Faculty Institute for Statistic Training, March 28, 2007.

gave a presentation, "Teaching College Algebra Online," at the Third Annual Information Technology in Teaching Conference at

Coppin State. May 23, 2007.

**MSE****Dr. Felix Abeson**

presented a paper, titled "Knowledge Source and Small Business Competitiveness," at the Seventeenth Annual Conference of the American Society for Competitiveness, Fairfax, VA, November 9-11, 2006 with Dr. Michael Taku

presented a paper titled "Organizational Commitment and export intensity," at the Nineteenth Annual Conference of the International Academy of Business Disciplines, Orlando, FL, March 29-April 1, 2007 with Dr. Michael Taku and Syed Tariq Anwar

**Dr. Emmanuel Anoruo**

gave a paper titled "Volatility Relationship between Exports and Imports: Evidence from South Africa" at the 62<sup>nd</sup> International Atlantic Economic Conference in Philadelphia, PA, October 5-8, 2006, with Y. Ahmed and W. DiPietro.

presented a paper titled "Teaching on Candid Camera," at the Educause Mid-Atlantic Regional Conference in Baltimore, MD, January 17, 2007, with **Dr. Christopher Brittan-Powell**, and **Dr. Rolande Murray**

attended the National Association for Securities Professionals (NASP) Student Conference, February 9, 2007

presented a paper titled "Oil Price Shocks and Stocks market," at the 34<sup>th</sup> Annual Meeting of Academy of Economics and Finance, in Jacksonville, FL, February 14-16, 2007, with M. Mustafa.

gave a presentation, "Empirical Examination of the Effectiveness of Technology in Teaching Economics at Coppin State University," at the Third Annual Information Technology in Teaching Conference at Coppin State. May 23, 2007.

**Dr. Emmanuel Anoruo and Dr. Habtu Braha**

gave a presentation, "Does Permanent Income Hypothesis hold for Africa Countries? An Empirical Evidence," at the 62<sup>nd</sup> International Atlantic Economic Conference in Philadelphia, PA, October 5-8, 2006

gave a presentation titled "A Fractional Integration Analysis of the Relationship Between Real Estate and Stock Market Returns," at the 34<sup>th</sup> Annual Meeting of Academy of Economics and Finance in Jacksonville, FL, February 14-16, 2007

**Dr. Emmanuel Anoruo, Dr. Habtu Braha, and Professor Marjorie Hill-Lyles**

attended the Mortgage Lending Industry Diversity and Emerging Markets Conference and Career Fair, September 29, 2006

**Dr. Habtu Braha**

attended the National Association for Securities Professionals (NASP) Student Conference, February 9, 2007

organized the 3<sup>rd</sup> Annual Information Technology in Teaching and Learning Conference, May 23, 2007

- Professor Hyacinth Ezeka** gave a paper titled "Wealth Building Strategies," at the East Baltimore Caucus of the Black Faculty and Staff Association at Johns Hopkins University, Baltimore, MD, on January 18, 2007
- Dr. Lidan Ha** attended the AAUP Maryland Conference at Coppin State University in April 2007
- Dr. Lidan Ha and Dr. John Newman** gave a presentation, "How Tegrity and the Training Feature of Skills Assessment Manager (SAM) Enhance Teaching and Learning in Various Environments," at the Third Annual Information Technology in Teaching and Learning Conference
- Chair Marjorie Hill-Lyles** attended the Southern Business Administration Association Annual Meeting, November 5-6, 2006
- attended the National Association for Securities Professionals (NASP) Student Conference on February 9, 2007
- attended the AAUP Maryland Conference on campus in April 2007
- attended the 3<sup>rd</sup> Annual Information Technology in Teaching and Learning Conference, May 23, 2007

## NS

- Dr. Alfred Amah** attended the annual African American Lutheran Association (AALA) Governing Board Meeting at Fairfield Inn, Atlanta, Georgia September 7-9, 2006
- attended the Maryland Section of the *American Chemical Society* (ACS)
- presented the results of his studies at the SCU Technology Conference
- gave a presentation, "Tegrity Technology: The Enhancement of Teaching and Learning Organic Chemistry," at the Third Annual Information Technology in Teaching Conference at Coppin State. May 23, 2007
- Dr. Gilbert Ogonji** attended the C-Sloan Conference on Asynchronous Learning in Orlando, FL, November 16-21, 2006
- attended the Juxtapia Conference on Technology in Schools, 1<sup>st</sup> annual conference on the use of technology to improve learning in Baltimore Schools, Baltimore, MD, December 6, 2006
- attended the Diversity in Teaching at Minority Institutions Conference, hosted by Clark-Atlanta University in Atlanta, GA, January 13-18, 2007
- attended the NIS-BKX National Convention of the Joint Meeting of National Institute of Science Beta Kappa Chi Honor Society, Greensboro, NC, March 13-16, 2007
- attended the Teaching Professor Conference to discuss ways of improving university teaching and research, Atlanta, GA, May 16-21, 2007

served as a judge at the ACT-SO competition, held in Baltimore, MD by NAACP Baltimore Branch on May 26, 2007

**Dr. Carmelle Rogers**

attended a Quality Education for Minorities (QEM) grant writing meeting in September of 2006

**VPA**

**Mr. Hugh Barnes**

attended the Midwest Clinic, an international band and orchestra conference

attended the NACAC College Fair on Sunday, November 12, 2006

conducted a percussion & brass workshop at the following schools:

- Benton Harbor High School in Benton Harbor, MI.
- Largo High School Prince George's County, MD.
- Surrattsville High School Prince George's County, M.D.
- Northwestern High School, Prince George's County, MD.
- Baltimore City College High School, Baltimore, MD.
- Bladensburg High School, Prince George's County, MD.
- E.E. Smith High School, Fayetteville, NC.
- Edmondson - Westside High School, Baltimore, MD.
- Bladensburg High School, Prince George's County, MD.
- Fairmont Heights High School, Capitol Heights, MD.

adjudicated the Middle/High School Jazz Band Festival in Prince Georges County in April 2007

served as guest speaker at the Crossland High School Senior Farewell in May 2007

**Professor Linda Day Clark**

attended the Southeastern College Art Conference, Oct. 25 – 29, 2006

was a guest artist/critic at the Maryland Institute College of Art Summer MFA program

**Dr. Garey Hyatt**

participated on a panel, "The State of Black Theatre", during the 71<sup>st</sup> Annual Conference of the National Association and Dramatic Speech Arts in Dallas, Texas in March 2007

**Dr. Garey Hyatt and Professor Amini Johari-Courts**

attended and participated in the 71<sup>st</sup> Annual Conference of the National Association of Dramatic & Speech Arts, hosted by The Black Academy of Arts & Letters in Dallas, Texas in March 2007

**Professor Amini Johari-Courts**

served as moderator for the Dramatic Monologue Competition at the National Association of Dramatic & Speech Arts (NADSA) in Dallas, Texas in March 2007

**Dr. Fellina Nwadike**

attended and presented "Comparative Analysis of Traditional and Hybrid Teaching in Historical Black Colleges and Universities: Does It Affect Learning" at the College of Teaching and Teaching Conference, Las Vegas in March 2007. This article will be published this year.

was a guest speaker at the Liberia Women's Forum – WORLD, Inc., in Baltimore, MD, in November 2006. Her topic was "Empowering Women and Their Families."

attended the UNESCO for PEACE – USA Africa Day 2007 in Frederick, Maryland on May 26, 2007

participated in the Symposium XXVI to discuss Speak Easy on April 20-22, 2007

participated in a Workshop on Research Evidence related to future Skill Demands in Washington, DC (June 2007)

**Dr. Gerald Powell**

presented a paper titled “Ennui, Quotidian, Seductive Stupidity: Continued Thoughts on Narrative Episteme” at the University of Queensland in Brisbane, Australia in March 2007

## FACULTY WORKSHOPS

**HUM****Dr. Blessing Diala-Ogamba**

attended a Quality Matters Workshop at the University of Maryland College Park in December 2006

participated in online Quality Matters Training (organized by USM) and received a certificate upon completion from January 4 – 17, 2007

attended Quality Matters Peer Reviewer training at Towson University on January 12, 2007

**MCS****Dr. Atma Sahu**

attended the Quality Matters Training, UMBC on January 13, 2007

## STAFF PRESENTATIONS and WORKSHOPS

**HGGS****Ms. Linda-Brown  
Davenport**

attended the following workshops:

- RTF Training Workshop: Originator (April 2007)
- RTF Training Workshop: Manager (May 2007)
- Budget Inquiry and Report Generation Training (March 2007)

**HUM****Ms. Debora Burgess-  
Brunson**

attended following workshops:

- Excel Data Entry Workshop on October 9, 2006
- Exchange Data Workshop on October 10, 2006
- Excel Calculations Workshop on October 11, 2006
- Create Web Page Workshop on October 13, 2006
- Assisted **Ms. Delores Reaves** with the Web Grade Entry Workshop w/faculty on October 17, 2006
- Power Point Basics Workshop on October 18, 2006
- Share and Open Folders Workshop on October 19, 2006
- WP: Working w/tables Workshop on October 20, 2006
- Using the Outlook Calendar Workshop on November 2, 2006
- Exporting Access Data to Word and Excel Workshop on November 3, 2006
- Manage Contact/Distribution List Workshop on November 17, 2006
- WP: Mail Merge on November 13, 2006
- Power Point Advance Workshop on November 20, 2006
- RTF On-line Training Workshop on November 29, 2006
- Testing of the RTF Online Process w/HR and IT November 29-December 12, 2006
- Imbedding/Linking Objects Workshop on December 4, 2006

received training in the following areas:

- RTF Consultation/Workshop on December 5, 2006
- RTF Pilot Testing/Training on December 12, 2006 – January 24, 2007
- Word 2003: Table/Chart Design on February 9, 2007
- Word 2003: Advanced Part A on February 15, 2007
- Access 2003: Designing Queries on March 2, 2007
- Word 2003: Advanced Part B on March 5, 2007
- Honors Month Budget Planning Training on March 7, 2007
- PowerPoint: Intermediate on March 7, 2007
- Excel 2003: Data Base Management on March 12, 2007
- Excel 2003: Creating Data Forms on March 14, 2007
- Excel 2003: Intermediate Excel on March 28, 2007
- Grant Writing Made Easy on April 12, 2007
- Access 2003: Designing Forms on April 23, 2007
- RTF Training Refreshing on May 1, 2007

**MCS****Ms. Linda-Brown  
Davenport**

attended the following workshops:

- RTF Training Workshop: Originator (April 2007)
- RTF Training Workshop: Manager (May 2007)
- Budget Inquiry and Report Generation Training (March 2007)

**Ms. Essie Vaughn**

attended the following workshops:

- Follett's E-doption Workshop in February 2007
- Budget Requestor Workshop in February 2007
- RTF Training in April 2007

**MSE**

**Ms. Gail Hamlin**

attended the following workshops:

- RTF Training on January 23, 2007
- RTF Training on May 11, 2007

**VPA**

**Mr. James Brown**

served as the Co-Chair of the Baltimore NAACP ACT-SO Committee and accompanied student competitors to the National Competition where four (4) students won top honors on July 12, 2006

attended the National Black Theatre Network Conference on July 28, 2006 where he participated in the Disney Equipment Giveaway. He brought back to Coppin approximately \$20 K in used equipment; if purchased new it would have a value of over \$65 K.

presented a workshop on stagecraft, design, and props at New Psalmist Baptist Church in Baltimore in February 2007

## FACULTY EXHIBITIONS, PRODUCTIONS, and PUBLICATIONS

**HGGS**

- Dr. Roger Davidson, Jr.,** Commentator, "Black, Copper, and Bright: The District of Columbia's Black Civil War Regiment," a documentary.
- Review on the historical content, accuracy, and social impact of the exhibits at the National Museum of the United States Marine Corps. *Museum Practice Magazine* (Spring 2007).
- Dr. Bettye Gardner** Interview. *Under the Tree, Podcast for African American Genealogists & Historians*. Episode 26. November 25, 2006.

**HUM**

- Dr. Robert Cataliotti** *The Songs Became the Stories: The Music in African-American Fiction, 1970 – 2005*. Peter Lang, June 2007.
- On My Journey: Paul Robeson's Independent Recordings* (CD). Smithsonian Folkways, May 2007.
- Dr. Kathleen Hellen** "Babylon I" in *Rhino*, 2007.
- "Epicanthic Fold" and "Butterfly's Difficult Kata" in *88: A Journal of Contemporary Poetry*.
- "The Iris and the Blade" in *Bryant Literary Review* (8), 2007.
- "Legend of My Beginnings" in *The MacGuffin*.
- "Smoke" in *Barrow Street*. Winter 2006.
- "Tojo Eats the Stones of His Defeat", "Homage to My Mother's Bath", and "The Girl Who Loved Mothra" in *Natural Bridge*, Spring 2007.
- "Wedding of the Foxes" in the Newsletter of Slapering Hol Press (finalist in the 2006 Slapering Hol. Press Chapbook Contest).
- Dr. David Scott** "The 'Concept of Time' and the 'Being of the Clock': Bergson, Einstein, Heidegger, and the Interrogation of the Temporality of Modernism." *Continental Philosophy Review*, 39:2 (June. 2006).
- Dr. Roger Stritmatter** "Chronology and Performance Venue of *A Midsummer Nights Dream*," in *The Oxfordian* (IX), 2006.
- "Tilting Under Frieries: *Narcissus* (1595).
- "The Affair at Blackfriars," in *Cahiers Elisabethans* (70), Autumn 2006.

**MCS**

- Dr. Atma Sahu** Reviewer. Ms. #06417. *Journal for Research in Mathematics Education*. November 15, 2006.

**MSE**

- Dr. Felix Abeson** “Knowledge Source and Small Business Competitiveness,” *Competition Forum*, November 2, 2006, with M. Taku.
- “Organizational Commitment and export intensity,” *Business Research Yearbook: Global Business Perspectives*, XIV:2. 2007, with M. Taku and S. Anwar.
- Dr. Emmanuel Anoruo** “Foreign Investment Burden, Exchange Rates and External Debt Crises: Further Evidence from Nigeria,” *The Academy of Taiwan Business Management Review*, 1, April 2007, with C.B. Ezirim, M. Muoghalu and E. Emenyonu.
- “Income Convergence: Evidence from Select Islamic Countries,” *International Advances in Economic Research*, 12:4, November 2006, with F. Nwafor.
- “Long-run Relationship between Economic Growth and Stock Returns,” *Journal of Economics*, August 2006, with M Feridun and B. Sawhney.
- Dr. Emmanuel Anoruo and Dr. Habtu Braha** “Knowledge Source and Small Business Competitiveness,” *Competition Forum*, November 2, 2006, with M. Taku.
- “Organizational Commitment and export intensity,” *Business Research Yearbook: Global Business Perspectives*, XIV:2. 2007, with M. Taku and S. Anwar.
- Dr. Lidan Ha** Article Review. 38<sup>TH</sup> Annual Meeting of Decision Sciences Institute (DSI), November 17-20, 2006.

**NS**

- Dr. Carmelle Rogers** “Differentiating Pancreatic Lesions by Microarray and QPCR Analysis of Pancreatic Juice RNAs.” *Cancer Biology and Therapy*. (2006) 5:9, with N. Fukushima, N. Sato, C. Shi, N. Prasad, S. Hustinx, H. Matsubayashi, M. Canto, J. Eshleman, R. Hruban and M. Goggins.
- “The Tribolium Castaneum Ortholog of Sex Combs Reduced Controls Dorsal Ridge Development.” *Genetics*. (2006) 174: 297-307, with T. Shippy, R. Beeman, S. Brown, and R. Denell.
- Dr. Fred Nesbitt** “Direct Measurement and Theoretical Calculation of the Rate Coefficient for Cl + CH<sub>3</sub> in the Range from T = 202 – 298 K.” *Physical Chemistry A*. (2007) 111:1015, with James Parker, Walter Payne, Regina J. Cody, Louis J. Stief, Stephen J. Klippenstein, and Lawrence B. Harding, Jr.

**VPA**

- Professor Linda Day Clark** Commissioned to create images for the “At Freedoms Door, Challenging Slavery in Maryland” Exhibition. The exhibition is collaboration between three Baltimore cultural institutions: the Maryland Historical Society, Maryland Institute College of Art, and the Reginald Lewis Museum of Maryland History and Culture. The year-long exhibition opens February 3, 2007.
- Hair Confidential. CBC’s *Confidential* series (note: CBC is Canada’s only national public broadcasting company). October 2006. (Imagery).

*Gee's Bend, Picturing a Community. Walters Magazine of The Walters Art Museum, Baltimore, MD, Spring 2007. (Solo Exhibition).*

*Saturday Night/Sunday Morning. Delta Blues Museum in Mississippi. (Ongoing National Tour of Exhibit).*

**Professor Carol Grant**

Selected Works. Clay in Common. National Conference of Educators in the Ceramics Arts. Clifton Center. Louisville, KY (March 2007).

**Professor Amini Jobari-Courts**

Director. *Pill Hill* at the Arena Players, Inc., January 2007.

Director. *The Amen Corner*, May 2007.

Director. *Black Masks* as a student performance at Northwood Appold Community School in April 2007.

**Dr. Gerald Powell**

"Ennui and the Drivel of Being Born: An Architectonics of Virtue." *Journal of Contemporary Philosophy*.

**Dr. Fellina Nwadike**

Reviewed her book Speech Communication Workbook for its 3<sup>rd</sup> edition 2007, (February 2007)

Reviewed her book Intercultural Communication for its 2<sup>nd</sup> edition 2007. (March 2007).

**Mr. D. Wambui Richardson**, Artist in Residence

Wrote and directed a one-act play, *Not in My Mama's Kitchen*, a project commissioned by the \$20,600 grant written by Urban Arts Major **Ms. Katreequia Thompson**. The play was performed by Urban Arts majors during Fannie Coppin Day: **Ms. Sheena Barksdale, Ms. Riga Watkins, Ms. Isa Williams, and Mr. Raphael Williams** on April 27, 2007.

## REGIONAL and NATIONAL SCHOLARLY COMMITTEES

**HGGS**

**Dr. Bettye Gardner** member of the Humanities Council of Washington DC Board of Directors

**MCS**

**Dr. Atma Sahu** NCTM Research Education publication reviewer

**NS**

**Dr. Alfred Amah** Chair of the Minority Section, *American Chemical Society* (ACS).

**VPA**

**Dr. Garey Hyatt** served on the DC Humanities Council's Planning Committee for *In Vogue--Black Culture & Identity in the Jazz Age: A Symposium on the African American Presence in American Public Life*

**Dr. Fellina Nwadike** board member of the International Book Bank (IBB); Association of Maryland Africa Society (AMAS)

**Professor Linda Day Clark** appointed member of The Baltimore Museum of Arts Accessions Committee for the Arts of Africa, Asia, the Americas and the Pacific Islands in April 2007

## SECTION IV. STUDENT ACTIVITIES

### UNDERGRADUATE AWARDS, GRANTS AND SCHOLARSHIPS

#### HGGS

**Ms. Jewel Lennon,** Global Studies Major received a \$4,500 award to support her study in Ghana in Spring, 2006

#### HUM

**Ms. Rihanna Lee-Sing** department's top graduating senior, based on G.P.A.

recognized for her academic achievements at Coppin's Honors event on April 23, 2007

**Ms. Zia Holder,** graduating HUM senior admitted to the M.A. program in Film and Video for the 2007-2008 academic year at American University (Washington, D.C.) School of Communication

**Ms. Nicole Brown**  
**Mr. James Jeffreys**  
**Ms. Cherita Richards** awarded an assistantship winners in the Department of Humanities English 101 Essay Contest 2007 – 2008

- **Ms. Brown** (First Place), a student of **Dr. Kathleen Hellen;**  
**Mr. Jeffreys** (Second Place), a student of **Professor Lofton;** and **Ms. Cherita Richards** (Third Place).

#### NS

Over 15 students received S.T.E.M. stipends.

#### VPA

Five band students, under the mentorship of **Professor Hugh Barnes**, made the Dean's List for academic success and were recognized at the Honors Awards ceremony in April 2007.

Ten students were awarded a Coca-Cola scholarship.

Three students were awarded a merit/private donor scholarship.

**Mr. Kyle Jackson** received a 2<sup>nd</sup> place plaque and a \$150.00 check in the S. Randolph Edmonds National One Act Play Competition for his play, *In the Middle*. The annual competition is sponsored by the National Association of Dramatic & Speech Arts in March 2007

selected to participate in the Hippodrome Theatre's Young Critics Program in November 2006

- His mentor was **Dr. Garey Hyatt**.

**Mr. Karl Knox** (junior)  
**Ms. Katreequia Thompson** (senior) nominated for the prestigious Irene Ryan Acting Excellence Scholarship by the Kennedy Center's American College Theatre Festival (KC/ACTF) for their performances in *Zooman and the Sign* by Charles Fuller in October 2006

**Ms. Radiance Pittman** (senior) selected as Miss Coppin State University 2007 in December 2006

**Ms. Jaki Terry**

received the prestigious Charles B. Wright Outstanding Student Leadership Award during the 8<sup>th</sup> Annual Charles B. Wright Leadership Awards Banquet, sponsored by the Office of Student Life in May 2007

**Ms. Katrequia  
Thompson**

received the Student Leader of the Year Award during the 8<sup>th</sup> Annual Charles B. Wright Leadership Award Banquet, sponsored by the Office of Student Life in May 2007

received Acting Excellence Certificate of Merit for her role as Rachel Tate in *Zooman and the Sign* by Charles Fuller in October 2006

**Ms. Riga Watkins**

received Acting Excellence Certificate of Merit for her role as Ash Boswell in *Zooman and the Sign* by Charles Fuller in October 2006

## UNDERGRADUATE CONFERENCES and PRESENTATIONS

**HGGS**

- Mr. Clayton Lewis** accompanied **Dr. Ibrahim Kargbo** to San Francisco, California in November 2006 to attend the annual meeting of African Studies Association  
History major and McNair Scholar
- Ms. Aleia Brown**, served as a student researcher for the BLM project, "The Role of Blacks in the Development of the West" during the 2006-2007 academic year. She also accompanied **Dr. Cynthia Neverdon-Morton** and **Dr. Douglas Reardon** to Colorado in June 2007 to conduct research on the BLM project.  
freshman History major

Several students, accompanied by **Dr. Neverdon-Morton**, attended the Symposium on Slavery, sponsored by the National Park Service, April 2007.

**HUM**

- Department students** accompanied by **Dr. Kathleen Hellen**, visited the National Museum of the American Indian, Washington, DC, on September 21, 2006. The event was sponsored by the Lyceum Committee
- Dr. Hellen's students** Freshman Composition class: visited the Frederick Douglass Isaac Myers Maritime Park in Fells Point on April 13, 2007. The trip was related to a reading/writing assignment on Douglass' essay, "The Meaning of the Fourth of July for the Negro."  
Spring 2007 Creative Writing class hosted "Poetry for Breakfast: Food for Thought", readings of the students' original works, on May 1, 2007
- World Literature class** accompanied by **Professor Carola Hibschman**, visited the Walters Art Museum, Baltimore, October 7, 2006 and November 3, 2006

**MCS**

- Mr. Lennox Thompson** in his second year participating in *Research Experience in Solid Earth Science for Students*, headquartered at the University of Colorado at Boulder. This year Mr. Thompson's research activity will take him to Alaska.

**MCS & NS**

Biology and Chemistry STEM students attended a conference in Atlanta, GA, where they participated in a competition on building model airplanes.

**MSE**

- Ms. Sheri Andrews** attended the Mortgage Lending Industry Diversity and Emerging Markets Conference and Career Fair on September 29, 2006  
**Mr. Thomas Beverly, II**  
**Mr. Michael Jackson**  
**Mr. Christian Lerebours**  
**Mr. Niesel Moses**  
**Mr. Silas Njane**  
**Mr. Andrew Nwangi.**

**Mr. Sean Carr**  
**Mr. Brandon Day**  
**Mr. Kieron George**  
**Mr. London Wells**

attended the National Association for Securities Professionals (NASP) Student Conference on February 9, 2007

**VPA**

**Instrumental Music**

Select band students, accompanied by **Mr. Hugh Barnes**, visited local high schools to conduct music workshops with select senior band students (Baltimore City College). Band students also performed for a middle/high school meeting held on campus in April 2007.

Twenty-five Coppin band students traveled to Raleigh, NC, with **Professor Hugh Barnes** to perform at the Mid-Eastern Athletic Conference Basketball tournament for five days in March 2007.

The Concert Choir and the Jazz Combo, under the direction of **Professor Hugh Barnes**, performed for the Honor Celebration of Excellence Assembly in April 2007

- They also performed their first recital/concert for the University in May 2007

The Jazz Combo, under the direction of **Professor Hugh Barnes**, performed for the 9/11 event on campus and at a play directed by **Professor Amini Jobari-Courts**.

The Pep Band, conducted by **Professor Hugh Barnes**, played at Midnight Madness and the following basketball games: Coppin v. St. Mary's College; Coppin v. Delaware State; Coppin v. Bucknell; and Coppin v. St. Mary's College.

**Theatre**

The following students in THEA 211.001 and THEA 201.002 classes participated in *An Evening of Scenes* (14), directed by **Professor Amini Jobari-Courts**, on December 18, 2006. 14 scenes. **Mr. Olu Adekabi, Ms. Rashida Adekola, Mr. Oluwaseun Akinsanya, Mr. Sean Barber, Ms. Janatus Barnett, Ms. Cierra Bessent, Ms. Francine Brown, Mr. Peter Burgess, Mr. Shawn Carr, Ms. Tiera Carter, Mr. Nathan Couser, Ms. Bria Douglass, Mr. Kasey Fields, Ms. Brittany Fulton, Ms. Cheryllynn Gaskins, Ms. Tania Gorham, Ms. Linda Johnny, Mr. Don Johnson, Mr. Earl Knight, Ms. Gbenga Lajubutu, Ms. Laketa Long, Ms. Sia Mboma, Mr. Sean McClanahan, Ms. Valerie McCoy, Ms. Shanel Monier, Ms. Naomi Moore, Mr. Olayimwola Oladimiji, Mr. Kayon Pitterson, Ms. Melanique Rich, Ms. Jeanetta Riddick, Ms. Aisha Thorpe, and Ms. Isa Williams.**

Nine Urban Arts majors attended this year's Kennedy Center American College Theatre Festival—Region II Festival 2007, hosted by SUNY-New Paltz.

- Four students (**Ms. Katreequia Thompson, Ms. Riga Watkins, Mr. Karl Knox** and **Ms. Lorraine “Jaki” Terry**) were Irene Ryan Acting Scholarship nominees. Their partners were **Mr. Isa Williams, Ms. Sheena Barksdale, Mr. Kyle Jackson,** and **Ms. Nickole Scroggins,** respectively. Urban Arts junior **Ms. Brandi Bell** attended as stage manager for the trip. **Dr. Garey Hyatt** served as faculty chaperone and mentor.
- Among 221 Irene Ryan Nominees throughout the six-state region, two Coppin candidates (**Mr. Karl Knox** and **Ms. Lorraine “Jaki” Terry**) advance to the semi-final round of 32 candidates.
- One student (**Ms. Lorraine “Jaki” Terry**) advanced to the finals, as one of only 16 candidates. These accomplishments are Coppin firsts. (Jan. 2007).

**Ms. Katreequia Thompson**, a Ronald McNair Scholar mentored by **Dr. Garey Hyatt**, presented her research paper, “Have We Manifested the Manifesto,” about the current state of Black Theatre as seen through the lens of playwright August Wilson at the 21st National Conference on Undergraduate Research (NCUR) at Dominican University of California on April 12 - 14, 2007.

- She attended the URTA auditions in Chicago, Illinois, receiving several offers, including a one-year graduate scholarship to study Musical Theatre in Scotland. (February 2007)

**Visual Arts**

**Ms. Joanne Terrell**, mentored by **Professor Carol Grant**, exhibited her ceramic sculptures as one of three local artists showcased at Goucher College as part of the college's Black History Month activities in February 2007.

## UNDERGRADUATE HONORS

**HGGS**

<b>Ms. Hazel Cook</b> (History)	inducted into the Alpha Alpha Nu Chapter of the Phi Alpha Theta Honor Society on April 19, 2007
<b>Mr. Tocy Glover</b> (History)	
<b>Ms. Ashley Green</b> (History)	
<b>Ms. Sharnita Harrison</b> (Global Studies)	
<b>Ms. Tobe Ifeanyi</b> (Global Studies)	
<b>Ms. Mary Johnson</b> (History)	
<b>Ms. Brittney Robinson</b> (History)	

**HUM**

<b>Ms. Sara Borkowshi</b>	inducted into the Phi Lambda Chapter of Sigma Tau Delta, The International English Honor Society on April 26, 2007
<b>Ms. Ericka Brown</b>	
<b>Ms. Hazel Cook</b>	
<b>Ms. Latrice Curtis</b>	
<b>Ms. Jasmine Countess</b>	
<b>Ms. Mary-Ann Dogo-Isonagie</b>	
<b>Ms. Nicole Graham</b>	
<b>Ms. Zia Holder</b>	
<b>Ms. Lorraine LaPrade</b>	
<b>Ms. Sheila Lewis</b>	
<b>Ms. Anika Middleton</b>	
<b>Ms. Tracy Ward</b>	
<b>Ms. Shernay Williams</b>	

**MCS**

<b>Mr. Carl Harvin</b> ( Mathematics)	inducted into the Beta Kappa Chi Honor Society on May 9, 2007
<b>Mr. Keyon Johnson</b> (Computer Science)	

**MSE**

<b>Ms. Stephanie O. Burton</b>	founding members of the Sigma Beta Delta International Honor Society, inducted on April 13, 2007	
<b>Mr. Sean R. Caesar</b>		
<b>Ms. Ericka L. Cooper</b>		
<b>Ms. Erica S. Dunston</b>		
<b>Ms. Jeanne E. Harris-Covington</b>		
<b>Mr. Brent T. Harry</b>		
<b>Ms. Sohna K. Harzeez</b>		
<b>Ms. Kimaada Hunter</b>		
<b>Ms. Njideka A. Israel</b>		
<b>Mr. Arlon K. Morrison</b>		
<b>Mr. Oddinigwe C. Onyemenem</b>		
<b>Ms. Ursula M. Randall</b>		
<b>Ms. Heneka T. Rolle</b>		
<b>Mr. Oddinigwe Onyemenem</b>		graduated summa cum laude
<b>Mr. Sean Caesar</b>		graduated magna cum laude
<b>Ms. Jeanne Harris-Covington</b>		
<b>Ms. Kimaada Hunter</b>		
<b>Ms. Njideka Israel</b>		
<b>Mr. Karl Robert Gardener</b>		graduated cum laude
<b>Mr. Nigel Leonce</b>		
<b>Ms. Ursula M. Randall</b>		
<b>Mr. David Gilbert Roane</b>		
<b>Ms. Chantelle R. Williams</b>		

**Mr. Sean Caesar**  
**Ms. Njideka Israel**  
**Mr. Oddinigwe Onyemenem**

Honors Program scholars who participated in the accelerated bachelor's program. **Mr. Caesar** graduated in three years (May 2007); **Ms. Israel**, in three ½ years (December 2006), and **Mr. Onyemenem**, in three years (May 2007).

Who's Who in American Colleges and University awardees

**Ms. Shanelle Barbee**  
**Mr. Silas Njane**

received Private Donor Scholarships

**Mr. Sean Caesar**  
**Ms. Njideka Israel**  
**Mr. Arlon Morrison**  
**Mr. Oddinigwe Onyemenem**

Collegiate All-American Scholars

**Mr. Arlon Morrison**

received Athletic All-American Honors

**Ms. Alexis Austin**  
**Ms. Michelle Carter**  
**Mr. Sean Crump**  
**Ms. Erica Dunston**  
**Mr. Karl Gardner**  
**Mr. Kieron George**  
**Mr. Gregory Hare**  
**Mr. Rashum Harrison**  
**Ms. Sohna Harzeez**  
**Ms. Njideka Israel**  
**Mr. Michael Jackson**  
**Mr. Belind Kellici**  
**Ms. Indira Laurencin**  
**Mr. Nigel Leonce**  
**Ms. Latonya Martin**  
**Mr. Arlon Morrison**  
**Mr. Oddinigwe Onyemenem**  
**Ms. Heneka Rolle**  
**Ms. Alicia Smith**  
**Ms. Jessica Steward**  
**Ms. Danielle Summerour**  
**Ms. Barbara Thompson**  
**Mr. Domonique Weaver**

Dean's List for fall 2006

**NS**

**Brownhilda Ngwang**, Biology major

received the Eagle's award by the Honors College and the Biology Award from the Department of Natural Sciences

**Jovon Lewis**, Chemistry major

received the Departmental Award from the Department of Natural Sciences

**Ms. Gertrude Afriyie** (Biology)  
**Ms. Sandra Assan** (Chemistry)  
**Mr. Keyon Johnson** (Biology)  
**Ms. Amaris Murray** (Biology)  
**Ms. Brownhilda Ngwang** (Biology)  
**Mr. Chinedu Nkwocha** (Biology)

inducted into the Beta Kappa Chi Honor Society on May 9, 2007

**VPA**

**Ms. Sheena Barksdale**  
**Mr. Karl Knox**  
**Mr. Wendell Lewis**  
**Ms. Nicole Scroggins**  
**Ms. Jaki Terry**  
**Ms. Katreequia Thompson**

founding student members of the Alpha Epsilon  
 Rho chapter of the Alpha Psi Omega National  
 Theatre Honor Society, inducted on April 19, 2007

**Ms. Tiffani Williams-Elamaniel** Dean's List for fall 2006

Eight advanced ceramic student artists, mentored by **Professor Carol Grant**, created terracotta sculptures for the year-long *2007 FIGURES OF FREEDOM* exhibit at the Maryland State House in Annapolis. Their sculptures were on exhibit in Government House in Annapolis during February 2007. They were given citations by Governor Michael O'Malley at a reception there in February. The students are as follows:

- **Ms. Kimberly Hunter** sculpted a bust of statesman Frederick Douglass.
- **Ms. Jacqueline Lambertis** sculpted a bust of economist Phyllis Ann Wallace.
- **Ms. Danielle Marvray** sculpted educator Fanny Jackson Coppin.
- **Ms. Elizabeth Parsons** sculpted a bust of Negro League baseball star
- **Mr. Mitchell Pinkney** sculpted a bust of neurosurgeon Benjamin Carson
- **Ms. Paula Straughn** sculpted a bust of visual and performing artist Joyce Scott.
- **Ms. Joanne Terrell** sculpted a bust of jazz great Billie Holliday.
- **Ms. Tiffani Williams-Elamaniel** sculpted a bust of explorer Matthew A. Henson.

**Art students:**

**Mr. Thomas Davis**  
**Ms. Kimberly Hunter**  
**Ms. Danielle Marvray**  
**Mr. Mitchell Pinkney**  
**Ms. Joanne Terrell**

recognized during the 1<sup>st</sup> Annual Celebration of  
 Excellence

## UNDERGRADUATE CO-OPS/INTERNSHIPS

**HGGS**

**Ms. Sharnita Harrison**, Global Studies completed an internship with the Port of Baltimore. Her duties included marketing the port to international companies, such as Mercedes Benz

**MSE**

**Mr. Michael Jackson** completed an internship at the Abrams, Foster, Nole and Williams Public Accounting Firm

**NS**

**Ms. Gertrude Afriyie**  
**Ms. Sundra Assan**  
**Mr. Jovon Lewis**  
**Ms. Brownhilda Ngwang** completed internships at the National Institute of Health

**VPA**

**Ms. Joanne Terrell** completed an internship at the American Visionary Art Museum where she assisted in the creation of the mosaic façade of the museum. Her responsibilities included mentoring a group of ten young men from a local detention center, helping to guide them in their own personal creations as well as the façade project.

## UNDERGRADUATE PUBLICATIONS

Creative Writing and Journalism classes wrote articles and other literary works for the two publications, as well as prepared the publications.

### ***Move***

*Move* is the first independent student newspaper at CSU. Established in 2007, it is written, edited and formatted for print and online publication by students in Mass Communication and English and distributed campus-wide. **Dr. Hellen** is the faculty advisor.

### ***Raise Up***

*Raise Up* is an independent literary journal published annually by the Department of Humanities. All creative work submitted to the journal is written and edited by undergraduate students at CSU. An editorial staff selects the work for publication. The journal is in its 6th year of publication. **Dr. Hellen** is the faculty advisor

## GRADUATE CAREER SUCCESSES

## HGGS

- Ms. Tobe Ifeyanyi**, Global Studies had an exhibition of her photographs from Ghana in the Cab Calloway Hall in November, 2006
- Ms. Iris Beasley**, History major, graduated in 2004 interned initially at Fort McHenry National Monument and Historic Shrine, and is now a full-time employee at Fort McHenry. In April 2007, Iris conducted a two-day symposium at Fort McHenry which focused on “Confronting Slavery: Scholarship and Interpretation in 21<sup>st</sup> Century”. The major area newspapers covered the symposium and it was judged as a major event which garnered several scholars with national recognition. Iris is also enrolled in graduate school at Morgan State University where she is pursuing a MA degree in History.

## HUM

- Mr. Henry Hurst** English (Media Arts) graduate published an article in the Sunday, October 8, 2006, issue of *UniSun*, Arts and Life section of *The Baltimore Sun* about being a journalist. He is now teaching in Seoul, Korea.
- Ms. Linda Johnson**, HM English graduate by invitation of **Dr. Kathleen Hellen**, gave a presentation to JRNL 410, Dr. Hellen’s class, on editing, layout, and design, September 19, 2006. Ms. Johnson, who now works in Coppin’s Academic Resource Center (ARC), created the *ARC News* (a newsletter).

## MSE

Several alumni participated in the Professional Networking Day on campus, November 16, 2006:

- **Mr. Olu Adewunmi** '04, Comptroller, Pat Hiban Real Estate Group; and Entrepreneur, Lynks Drivers
- **Mr. Andrew Amos** '96, Director of Business Development, Woods Consulting Services
- **Ms. Jennifer Eaddy** '96, Community Sales Manager, Pulte Homes Corp.
- **Mr. Reginald Exum**, Assistant Vice President, M & T Mortgage Loan Corp.

During *We Mean Business Week*, alumni **Mr. Rudolph T. Isaac, Jr.** and **Ms. Melinda Manning Robinson**, participated in a panel discussion on “Transforming from College to Career.” **Ms. Mitchell** also gave a presentation on “Extreme Etiquette” on November 10, 2006.

## NS

- Mr. Stanley Samuels** served as keynote speaker at the Honor’s reception

## GRADUATE STUDIES

**HGGS**

**Mr. Enrique Nieves III**, 2002 departmental graduate received his JD degree from The Dickinson School of Law of the University of Pennsylvania in May 2007

**MSE**

**Mr. Olu Adewunmi** attending the University of Baltimore in Finance

**Ms. Jilla Artis** attending the University of Baltimore

**Mr. Derrick Cooper** received an MBA degree from Hood College in 2007

**Mr. Micah Crump** enrolled in the PhD program in Business Administration at Morgan State University

**Mr. Neville George** received an MBA degree from the University of Baltimore in 2007

**Mr. Shawn Greenway** attending Bowie State University in Finance

**Ms. Sharon Griffin** attending Towson University

**Ms. Elizabeth Owusu-Sekyere** attending the University of Baltimore in Human Services

**Ms. Romonda Pollare** attending Towson University in Communications

**Ms. Trina Ritch-Tubman** attending the University of Baltimore in Human Services

**Ms. Cherrie Williams** attending the University of Maryland University College

**NS**

**Dr. Stanley Samuels** received his DDS degree.

**VPA**

**Ms. Angela Roberts-Burton** enrolled as a graduate student in Art History at Howard University. **Professor Linda Day Clark** successfully recommended the alumna for a competitive internship position at the Walters Art Museum.

**Ms. Katrequia Thompson** accepted a scholarship to attend the Royal Scottish Academy of Music & Drama (RSAMD) in Glasgow, Scotland, where she will be in the Masters Program in Musical Theatre

**Mr. Colby Ware** enrolled as a graduate student in Photography at Ohio University

**SECTION V: URBAN CORRIDOR ACTIVITIES****HGGS****Dr. Reardon**

met with the principal and teachers at Rosemont to collaborate on a grant and discussed with officials at Sojourner Douglas College the possibility of donating to Rosemont a NOAA weather station.

**HUM****Dr. Robert Cataliotti and Professor Ann Cobb**

performed the following activities at Greenmount School (Baltimore):

- consultation and preparation of instructional materials for curriculum theme: Blitzkrieg to Bebop (1940s and 1950s) in January 2007
- guest lecture/presentation: Brazil/New Orleans African Carnival Connection in January 2007
- guest lecture/presentation: Jazz and Rhythm and Blues and American Culture in the 1940s and 1950s in March 2007

**MCS**

The Department provided support for the Coppin State University (High School Academy) in the form of math teachers and tutors upon request when possible.

**Dr. Atma Sahu**

conducted workshops for Douglas HS teachers on January 24, 2007 and February 3, 2007. The topics included: Trends in Mathematics Curriculum (including NCTM Standards) and Use of Appropriate Technology and Evaluations strategies in HS mathematics.

**NS**

The Department provided instrumentation facilities to Rosemont

**Dr. Fred Nesbitt**

organized a Chemistry Magic Show, titled "Chemistry is Fun", for third and fifth graders at Rosemont Elementary-Middle School on April 26, 2007

**Dr. Alfred Amah and Dr. Gilbert Ogonji**

participated in a Chemistry Magic Show, titled "Chemistry is Fun", for third and fifth graders at Rosemont Elementary-Middle School on April 26, 2007

**Dr. Alfred Amah, Dr. Fred Nesbitt, and Dr. Gilbert Ogonji**

served as judges at the Rosemont Science Fair on May 30, 2007

**Dr. Gilbert Ogonji**

worked on the Coppin State University/Douglass High School Project

NS faculty worked with the science faculty at Frederick Douglass High School on curriculum improvements.

**VPA**

**Professor Amini Johari-Courts,**

conceived and directed an original production, *Black Masks*, during the Annual Reading Explosion program for elementary school children in the Urban Corridor in November 2006

**Mr. James Brown**

recorded the fifth grade class at Rosemont Elementary which served as a recurring sound effect used in Coppin's production of *A Lesson Before Dying* by **Mr. Romutus Linney** in March 2007

**SECTION VI. COPPIN CAMPAIGN ACTIVITIES****HGGS**

HGGS established an endowment in the amount of \$10K, the Chester W. Gregory, Sr. Colloquium.

**HUM**

HUM achieved 100% in the Maryland Charities Campaign.

**NS**

The Dept. of Natural Sciences participated in the Coppin Campaign activities.

MOTAJ I Endowment

has grown to \$58 K. Jointly established by

**Dr. Prince McCann**  
**Dr. Mary Owens-Southall**  
**Dr. Donald Tignor**  
**Dr. Gilbert Ogonji**  
**Dr. Norman Jordan**

MOTAJ II Endowment

has grown to \$22 K. Jointly established by

**Dr. Prince McCann**  
**Dr. Mary Owens-Southall,**  
**Dr. Donald Tignor**  
**Dr. Gilbert Ogonji**  
**Dr. Norman Jordan**

**Dr. Tung Wu** endowment

fund amount of \$10 K.

**VPA**

**Mr. James Brown**

Subcommittee Chair of the Vision Awards Committee

**Mr. James Brown, Professor Carol Grant, and Dr. Judith Willner**

members of the Vision Awards Gala Committee

**Professor Carol Grant**

serves on the Vision Awards Committee with Institutional Advancement (ongoing)

**Professor Amini Johari-Courts**

coordinated a Team of Walkers (called the Faith Walkers) for the First Annual Coppin State University "Walk-A-Thon" in April 2007

# PART FIVE

## SAS GOVERNANCE

FOR 2006-2007

## SAS GOVERNANCE

**SAS Council**—Dean and six SAS Chairs. This body meets regularly every two weeks and holds additional meetings as needed.

Purpose: to establish and execute the policies and procedures of the School in accordance with University policies and procedures.

Dr. Jacqueline Brice-Finch, Dean  
Dr. Larry Martin, HGGs Chair  
Dr. Alcott Arthur, HUM Chair  
Dr. Edward Sommerfeldt, MCS Chair  
Professor Marjorie Hill-Lyles, MSE Chair  
Dr. Gilbert Ogonji, NS Chair  
Dr. Garey Hyatt, VPA Chair

**SAS Administrative Assistants Council**—Dean, Executive Administrative Assistant to the Dean and the six Administrative Assistants to the Chairs. This body meets as needed.

Purpose: to establish and execute the policies and procedures of the School in accordance with University policies and procedures.

Dr. Jacqueline Brice-Finch, Dean  
Ms. Kimberly Maybin, Executive Administrative Assistant  
Ms. Linda Brown-Davenport, HGGs Administrative Assistant  
Ms. Debora Burgess-Brunson, HUM Administrative Assistant  
Ms. Essie Vaughn, MCS Administrative Assistant  
Ms. Gail Hamlin, MSE Administrative Assistant  
Ms. Lisa Owens, NS Administrative Assistant  
Ms. Jane Thomas, VPA Administrative Assistant

**SAS Extended Council**—Dean and six SAS Chairs, Executive Administrative Assistant to the Dean and the six Administrative Assistants to the Chairs. This body meets as needed.

Purpose: to discuss the policies and procedures of the School for efficient and effective implementation.

Dr. Jacqueline Brice-Finch, Dean  
Ms. Kimberly Maybin, Executive Administrative Assistant  
Dr. Larry Martin, HGGs Chair  
Ms. Linda Brown-Davenport, Administrative Assistant  
Dr. Alcott Arthur, HUM Chair  
Ms. Debora Burgess-Brunson, Administrative Assistant  
Dr. Edward Sommerfeldt, MCS Chair  
Ms. Essie Vaughn, Administrative Assistant  
Professor Marjorie Hill-Lyles, MSE Chair  
Ms. Gail Hamlin, Administrative Assistant  
Dr. Gilbert Ogonji, NS Chair  
Ms. Lisa Owens, Administrative Assistant  
Dr. Garey Hyatt, VPA Chair  
Ms. Jane Thomas, Administrative Assistant

**SAS Institute**—SAS personnel. This body meets at the opening of each semester. The fall institute is a full day; the spring institute is one-half day

Purpose: to establish the initiatives of the School for the academic year; to discuss issues of interest and concern to the School.

Dr. Jacqueline Brice-Finch, Dean  
Ms. Kimberly Maybin, Executive Administrative Assistant to the Dean  
Dr. Larry Martin, HGGG Chair  
Ms. Linda Brown-Davenport, HGGG Administrative Assistant  
Faculty and Staff of HGGG  
Dr. Alcott Arthur, HUM Chair  
Ms. Debora Burgess-Brunson, HUM Administrative Assistant  
Faculty and Staff of HUM  
Dr. Edward Sommerfeldt, MCS Chair  
Ms. Essie Vaughn, MCS Administrative Assistant  
Faculty and Staff of MCS  
Professor Marjorie Hill-Lyles, MSE Chair  
Ms. Gail Hamlin, MSE Administrative Assistant  
Faculty and Staff of MSE  
Dr. Gilbert Ogonji, NS Chair  
Ms. Lisa Owens, NS Administrative Assistant  
Faculty and Staff of NS  
Dr. Garey Hyatt, VPA Chair  
Ms. Janet Thomas, VPA Administrative Assistant  
Faculty and Staff of VPA

**SAS Planning Committee**—Dean, Chairs, and SAS faculty members. This committee meets monthly as needed.

Purpose: to establish the mission and vision of the School, as restructured; to develop and implement a strategic plan for the School.

Dr. Bettye Gardner, Chair and Professor of History  
Dr. Alcott Arthur, HUM Chair  
Dr. Jacqueline Brice-Finch, Dean  
Ms. Debora Burgess-Brunson, HUM Administrative Assistant  
Ms. Ann Cobb, Instructor of English  
Mr. Andrew Hall, MSE Student  
Dr. Garey Hyatt, VPA Chair  
Professor Amini Johari-Courts, Professor of Theatre  
Dr. Larry Martin, HGGG Chair

**SAS School Meeting**—SAS personnel. The School meets during each semester as needed.

Purpose: to discuss issues of interest and concern to the School.

Dr. Jacqueline Brice-Finch, Dean  
Ms. Kimberly Maybin, Executive Administrative Assistant to the Dean  
Dr. Larry Martin, HGGG Chair  
Ms. Linda Brown-Davenport, HGGG Administrative Assistant  
Faculty and Staff of HGGG  
Dr. Alcott Arthur, HUM Chair  
Ms. Debora Burgess-Brunson, HUM Administrative Assistant  
Faculty and Staff of HUM  
Dr. Edward Sommerfeldt, MCS Chair

Ms. Essie Vaughn, MCS Administrative Assistant  
Faculty and Staff of MCS  
Professor Marjorie Hill-Lyles, MSE Chair  
Ms. Gail Hamlin, MSE Administrative Assistant  
Faculty and Staff of MSE  
Dr. Gilbert Ogonji, NS Chair  
Ms. Lisa Owens, NS Administrative Assistant  
Faculty and Staff of NS  
Dr. Garey Hyatt, VPA Chair  
Ms. Janet Thomas, VPA Administrative Assistant  
Faculty and Staff of VPA

**SAS Secondary Education Committee**—Dean, four SAS Chairs with a Secondary Education Concentration (HGGGS Chair, HUM Chair, MCS Chair, and NS Chair), and four faculty members.

Purpose: to maintain uniform policies and procedures for the Secondary Education minor in the School; to develop initiatives to strengthen the Secondary Education program at the undergraduate and graduate level.

Dr. Jacqueline Brice-Finch, Dean  
Dr. Larry Martin, HGGGS Chair  
Dr. Cynthia Neverdon-Morton, HGGGS History/Social Studies Educator  
Dr. Alcott Arthur, HUM Chair  
Dr. Robert Cataliotti, HUM English Educator  
Dr. Edward Sommerfeldt, MCS Chair  
Dr. Atma Sahu, Mathematics Educator  
Dr. Gilbert Ogonji, NS Chair  
Dr. Tatiana Roth, Biology Professor

# PART SIX

## SAS POLICIES AND PROCEDURES

FOR 2006-2007

SAS Advisement and Registration Procedure  
Intended Major

1. The Intended major is a first-semester freshman or transfer student who has indicated on the admission application form a major in the designated department.
2. The Office of Academic Advisement places a hold on the registration for the intended major and sends the student's information to the appropriate department.
3. Department Chair notifies the intended major
  - to meet with him/her to declare the major, get academic advisement for the next semester's class schedule and be assigned a department advisor.
  - that a hold has been placed on the intended major's registration until the intended major meets with the Department Chair.
4. The student completes a Declaration of Major form.
5. The Department Chair notes on the form the name of the student's department advisor and signs the form.
6. The Department Chair and the student determine the student's recommended classes for the next semester.
7. The student keeps one copy of the schedule and signs another copy which the Department Chair forwards to the faculty member who will be the student's advisor in the department.
8. The student takes the signed Declaration of Major form to the Office of Academic Advisement for processing.
9. The Office of Academic Advisement lifts the block on the student's registration the registration for the intended major.
10. In regard to previous students accepted into the major but who did not meet with the Department Chair [before this procedure became effective], the Department Chair shall place a hold on their registration until the advisement occurs.

## SAS Clean Up Procedure

## DOCUMENTS

Please examine CSU materials to determine what is outdated. Purge files using the timeline below for disposal. Sensitive documents must be shredded. Other paper should be recycled.

**Student Records:** Maintain for next academic year cycle (MNAYC) and then discard. [e.g., discard summer 2005 material in summer 2006, etc.]

- Challenge Examination Application/Grade Report
- Change of Grade Forms
- Course Exception Forms
- Grade Sheets
- Incomplete Grade Forms
- Permission to Take A Course at Another University Student Final Examinations
- Student Records Of CSU Graduates
- Student Records Of Inactive CSU Students

**Faculty Records**

- Faculty Activity Reports—shred before 2003
- Course Syllabi—maintain online, copy of file in department office (MNAYC)
- Course Handouts—maintain online (MNAYC)

**Human Resource Documents:** Discard all before 2003.

- Request to Fill documents (keep for active faculty /staff)
- Faculty resumes (keep for active faculty)
- Inactive faculty/staff records ([discard](#))

**Finance Documents:** Discard all before 2001.

- Processed Requisitions
- Processed Purchase Orders
- Processed Invoices

## EQUIPMENT/FURNITURE/SUPPLIES

Please examine CSU equipment, furniture, and supplies for use.

- Generate a work order to remove or repair any broken furniture or equipment.
- Generate a work order to repair equipment or remove outdated equipment.
- Recycle or discard outdated supplies.

SAS Course and Faculty Evaluation Procedure

**SAS Administrative Assistants**

1. The Office of Planning personnel will deliver the Course and Faculty Evaluation packages, extra faculty and course evaluation instruments, and extra OIT personal computer survey forms to the SAS department Administrative Assistants in boxes from April 13 to 18, 2007.
2. If additional packages, extra instruments, OIT personal computer survey forms or extra pencils are needed, the AA should contact the Office of Planning and Accreditation Administrative Assistant at extension 3828.
3. The Administrative Assistants should forward to the Office of Planning (Administration Building, Room 205) all unused packages and blank Instruments.
4. The Administrative Assistants should return the emptied boxes to the Office of the Dean to be used for delivery of the completed packages to the Office of Planning and Accreditation.
5. After May 18<sup>th</sup> the Executive Administrative Assistant will prepare a report of packages received by the Office of the Dean to the Department Chairs and Department Administrative Assistants.

## SAS Course and Faculty Evaluation Procedure

**Faculty**

1. SAS full-time and part-time faculty will pick up from the department Administrative Assistant between **April 18 and 24, 2007** a package for each course taught in the spring 2007 semester and pencils.
2. The Instructor should schedule the class to complete the evaluation between April 18<sup>th</sup> and May 18<sup>th</sup>.
3. Each package contains only twenty evaluation forms.
4. If an Instructor needs more than 20 evaluation instruments and OIT Personal Computer Survey forms for a class, s/he should get them from the Department AA.
5. The Instructor should ask a student to volunteer as a Student Proctor to administer the instrument during the class between **April 18 and May 18, 2007**.
6. The Instructor should review with the student the **Student Proctor Instructions** for Administering the **Faculty and Course Evaluation Instrument** and the **Faculty and Course Evaluation Tally Sheet**.
7. The Instructor should write the following information on the blackboard before the Student Proctor administers the instrument:
  - a. Course Section of the class
  - b. Course Number of the class
  - c. Course Title
  - d. His/her full name for use in Section IV on the line provided on the reverse side of the Instrument.
8. The Instructor should also remove extra Instruments from the package and return them and pencils to the Department Office.
9. The Instructor should remind the Student Proctor to complete the **Faculty and Course Evaluation Tally Sheet** before sealing the package.
10. **On the day after the administration of the evaluation**, the Instructor should check to make sure that the Student Proctor delivered the package.
11. **The package must be received in the Office of the Dean or the Library no later than May 18, 2007.**

SAS Student Proctor Instructions for Course and Faculty Evaluation

1. The Student Proctor should review these instructions and the Tally Form with the Instructor before administering the evaluation activity.
2. The student should check that the Instructor has written on the blackboard the course section, course number, and his/her full name so that the class can complete # 4 (parts a and d) below.
3. The Student Proctor should check the package to make sure that it contains enough evaluation instruments and OIT Personal Computer Survey forms for the students present. If there are **not enough instruments and surveys in the packet**, the Student Proctor should contact the Department Administrative Assistant.
4. The class should use **only no. 2 lead pencils** to complete survey forms. They should not **fold or mutilate** the instrument. The documents are scanned.
5. The class should fill in the selected lettered/numbered rectangle adjacent to the area being answered at the top of the instrument and on the reverse side of the instrument. The information is on the blackboard.
  - a. **Course Section and Course Number**
  - b. **Section I and Section II**
  - c. **Section IV**: Fill in the **Instructor's Full Name** on the line provided on the reverse side of the Instrument.
6. When collecting the instrument from each student, the Student Proctor should check the course information at the top and on the reverse side of the instrument for completeness.
7. The Student Proctor should complete the **Faculty and Course Evaluation Tally Sheet** and place it, along with all evaluation instruments and pencils, in the envelope and **seal the envelope!**

**The Student Proctor should personally return the sealed envelop to the Executive Administrative Assistant in the Office of the Dean, Grace Jacobs OCL, Room 538, as soon as possible after class. For evening and weekend classes, please take the package to the Library.**

**THANK YOU FOR YOUR ASSISTANCE!**

## SAS Student Proctor

**Course and Faculty Evaluation Form Tally Sheet**

In order to ensure the accuracy of the responses to this evaluation, please provide the following information in the spaces provided. Thank you for assisting with the Course and Faculty Evaluation.

1. Total number of forms enclosed in this envelope:	
2. Number of students present in class today to complete the evaluation form:	

---

Date and Time of Administration:
Course Title and Number:
Your Name:
Signature:

**After Completing the Form, Put It Inside the Package. Please Deliver the Package to the Office of the Dean, Grace Jacobs OCL, Room 538. For Evening and Weekend Classes, Please Deliver the Package to the Library.**

Course Exception Form

Student Name: \_\_\_\_\_ SID#: \_\_\_\_\_

Major: \_\_\_\_\_

Required Course:		Credit Hours	
( ) Substitution:		Credit Hours	
( ) Waive Course Requirement:		Credit Hours	

**Justification**

\_\_\_\_\_

**Attachment(s)**

\_\_\_\_\_

Required Course:		Credit Hours	
( ) Substitution:		Credit Hours	
( ) Waive Course Requirement:		Credit Hours	

**Justification**

\_\_\_\_\_

**Attachment(s)**

\_\_\_\_\_

Approved  
Dept. Chair \_\_\_\_\_ Date \_\_\_\_\_

Approved Dean \_\_\_\_\_ Date \_\_\_\_\_

Disapproved Dept. Chair \_\_\_\_\_ Date \_\_\_\_\_

Disapproved Dean \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_

Course Exception—Department

Student Name: \_\_\_\_\_ SID#: \_\_\_\_\_

Major: \_\_\_\_\_

Required Course	Credit Hours	Substitution(s)	Credit Hours
-----------------	--------------	-----------------	--------------

<b>Justification</b>
<b>Attachment(s)</b>

Approved  
 Dept. Chair \_\_\_\_\_ Date \_\_\_\_\_

Approved Dean \_\_\_\_\_ Date \_\_\_\_\_

Disapproved Dept.  
 Chair \_\_\_\_\_ Date \_\_\_\_\_

Disapproved Dean \_\_\_\_\_ Date \_\_\_\_\_

RETURN FORM TO THE OFFICE OF THE REGISTRAR FOR RECORD ADJUSTMENT  
 Revised 3/2007

Course Exception—Interdisciplinary Studies Major

Student Name: \_\_\_\_\_ SID#: \_\_\_\_\_

Major: Interdisciplinary Studies

Required Course:		Credit Hours	
( ) Substitution:		Credit Hours	
( ) Waive Course Requirement:		Credit Hours	
( ) Exchange: <i>Interdisciplinary Studies Majors Only</i>		Credit Hours	

**Justification**

**Attachment(s)**

Required Course:		Credit Hours	
( ) Substitution:		Credit Hours	
( ) Waive Course Requirement:		Credit Hours	
( ) Exchange: <i>Interdisciplinary Studies Majors Only</i>		Credit Hours	

**Justification**

**Attachment(s)**

Approved  
 Dept. Chair \_\_\_\_\_ *Date* \_\_\_\_\_

Approved Dean \_\_\_\_\_ *Date* \_\_\_\_\_

Disapproved Dept. Chair \_\_\_\_\_ *Date* \_\_\_\_\_

Disapproved Dean \_\_\_\_\_ *Date* \_\_\_\_\_

## SAS Course Management Procedure

### Course Cancellation

1. All changes must be listed on the Course Addition, Cancellation & Change Request Form which is located on the J: Drive under the Office of Records and Registration >Office Forms> Course Addition. The completed form should be forwarded to Mr. Beryl Harris at bharris@coppin.edu.

### Change of Instructor

1. The SAS Chair should send the Registrar an e-mail notification of the change of an instructor's name for a course section by the due date.

### Official Class Registration

1. A student who is not on the official roster of a class cannot be allowed to sit in to the class.
2. Only students who have officially registered for a class by the add/drop deadline can attend that class.
3. The instructor should print the class roster at different intervals during the semester to verify students' enrollment (the first date of classes, after the drop period, after mid-term, and before the withdrawal deadline).
4. Only students who have officially registered for a class by the add/drop deadline can attend that class.
5. A student who is not on an official class roster for a class cannot take any exams or complete any assignments for that class.
6. A student who is not on the official roster of a class cannot receive a final grade for that class.

### Mid-Term Grade Report

1. By the due date, the SAS instructor should submit interim grades of "S" (satisfactory), "U" (unsatisfactory), "D" (barely passing), or "F" (failing) to indicate the quality of the student's work at that time.

### Grading System

1. The SAS instructor should use all grades applicable to the course, as designated [*Catalog*, 46].
2. In accordance with the Class Attendance Policy [*Catalog*, 55], the student who exceeds the allowable number of unexcused absences may receive a grade of AW or FX based on unsatisfactory class attendance.

**AW/FX Grade**

1. The instructor should state on all course syllabi whether s/he is using the Class Attendance Policy [Catalog, 55], which allows for AW and FX grades for a course.
2. The instructor should be consistent in determining the legitimate reasons allowed for an AW or a FX Grade.
3. A student who has unexcused absences [exceeding two times the number of class lecture hours per week for a course] may receive a grade of AW or FX.
4. The grade of AW is used up to the official deadline to withdraw from courses and the University.
5. In accordance with the University attendance policy, the SAS instructor should submit all AW Grade Forms to the Attendance Coordinator in the Office of Counseling by the due date.
6. The AW grades should appear on the final grade report where applicable. The SAS instructor should notify the Registrar via e-mail if any AW grade is not on an applicable final grade report.
7. The grade of FX is used for unexcused absences [exceeding two times the number of class lecture hours per week for a course] which accumulate after the official deadline to withdraw from courses and the University.
8. The grade of FX is submitted electronically to the Attendance Coordinator in the Office of Counseling by the due date.
9. The AW and FX grades are not reversible after they have been posted to students' records.

**Incomplete Grade**

1. The SAS instructor, under extenuating circumstances, may submit a grade of I for a student who has failed to complete one or more requirements of a course by the end of the semester if
  - the student has successfully completed most of the course requirements and
  - the instructor believes that the student has a legitimate reason for not completing all assignments.
2. The instructor should be consistent in determining the legitimate reasons allowed for an Incomplete Grade.
3. The instructor should submit an Incomplete Grade Form to the appropriate SAS Chair in a timely manner for processing by the due date.

4. All work related to an Incomplete Grade must be satisfactorily completed by the due date of the following semester. The instructor must submit a change of grade by the due date, if applicable.
5. If a student does not satisfactorily complete the work related to an Incomplete Grade by the due date, the student will receive a grade of "F."

### **Final Grade Report**

1. Every student registered for a class should receive a final grade.
  - The instructor should mark electronically all grades except the AW Grade, FX Grade, and the Incomplete Grade in the Final Grade section [not Mid-term section].
  - The instructor should review the grades to determine if all grades were entered and no errors were made. If all grades are entered correctly, the instructor should APPROVE them.
  - The AW Grade and the Incomplete Grade must be recorded on a separate form [see appropriate sections above].
  - A student who is not on the official roster of a class cannot receive a final grade for that class. [See Official Class Registration section above].
2. The SAS instructor should submit to the appropriate SAS Chair a copy of the final grade report for each class taught, accompanied by
  - a. a copy of the AW Form for each student, where applicable.
  - b. a copy of the Incomplete Grade Form for each student, where applicable.
  - c. A copy of the FX Form for each student, where applicable.

### **Change of Grade**

1. The SAS instructor may submit a grade change, along with a written justification, not later than four weeks into the semester after the semester in which the grade was originally submitted.

### **Missing Grade Procedure**

1. The instructor will submit a Change of Grade Form for each missing grade determined by the Registrar.

SAS Curriculum Vitae

Date: \_\_\_\_\_

<b>Name:</b>				
<b>Last Name</b>	<b>First</b>	<b>Middle</b>	<b>Maiden Name</b>	
<b>Degree Information:</b>				
<b>Degree/ Certificate</b>	<b>Granting Institution</b>	<b>Major</b>	<b>Date Awarded</b>	
<b>Licensure/Other Professional Credentials:</b>				
<b>Credential</b>	<b>Granting Organization</b>		<b>Renewal Date (MM/YY)</b>	
<b>Academic Appointments:</b>				
<b>Academic Institution</b>	<b>Title</b>	<b>City &amp; State</b>	<b>Start Date (MM/YY)</b>	<b>End Date (MM/YY)</b>
<b>Professional Post-Baccalaureate &amp; Post-Master's Experience:</b>				
<b>Employer</b>	<b>Position</b>	<b>City &amp; State</b>	<b>Start Date (MM/YY)</b>	<b>End Date (MM/YY)</b>
<b>Current professional, academic, community-related and scientific memberships:</b>				
<b>Organization</b>	<b>Position</b>		<b>Term</b>	
<b>Community service responsibilities and activities for the last 3 years:</b>				
<b>Organization</b>	<b>Role/Responsibilities</b>		<b>Period</b>	

<b>Special awards, fellowships, grants or other recognition received during the last 3 years:</b>			
<b>Award/ Recognition</b>	<b>Description</b>	<b>Date of Receipt</b>	
<b>Professional presentations given during the last 5 years:</b>			
<b>Title</b>	<b>Conference/Venue</b>	<b>Date of Presentation</b>	
<b>Professional publications during the last 5 years:</b>			
<b>Title/Description of article/publication</b>	<b>Name of Journal/Publication</b>	<b>City &amp; State of Publisher</b>	<b>Date of Publication (MM/YY)</b>
<b>Additional relevant information:</b> indicate below or add as a separate attachment			

### Faculty Overload Procedure

In regard to the Request to Fill Forms, please observe the following procedure:

1. A full-time instructor should not be assigned an overload for the fall or spring semester.
2. A full-time instructor or adjunct instructor should not be assigned more than one course for a three week winter or summer session.
3. A full-time instructor or adjunct instructor should not be assigned more than two courses for a six week summer session.
4. An adjunct instructor should not be assigned more than two courses per semester.
5. Please note on the Transmittal Form whether the full-time instructor is in another department. If so, the Chair hiring that full-time instructor should obtain the approval of the Chair of the department in which the instructor resides before forwarding the request to fill document to the Dean.

### SAS Faculty Schedule Template

The Departmental Administrative Assistant adapts the form below for use in the department. She should input the information for each faculty member, including the adjunct faculty. Each faculty member should approve the completed form before posting the form on his/her office door. An electronic copy for each faculty member should be retained by the Office of the Chair and an electronic copy of the same forwarded to the Dean.

Department of \_\_\_\_\_

Location: \_\_\_\_\_ Phone Number: \_\_\_\_\_

#### Faculty Schedule

(Circle One) Fall /Spring /Summer Session I/ Summer Session II      200 Semester

Name of Faculty: \_\_\_\_\_

Phone#: \_\_\_\_\_

Office Location: \_\_\_\_\_

Email: \_\_\_\_\_

#### CLASS SCHEDULE

Day	Time	Course No.	Title	Credit Hr.	Room

#### OTHER FACULTY ASSIGNMENTS

Day	Time	Title	Percent Effort	Room.

#### OFFICE/CONFERENCE HOURS

Day	Time

FACULTY SEMESTER COURSE LOAD

SCHOOL: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

FULL TIME FACULTY (Please list faculty in alphabetical order based on the last names.)

Instructor Name:

Full Course Name	Course Code	Course Section	Day M T W R F	Time	Room Number.	E No.*	SCH*	Overload Y or N

Instructor Name:

Full Course Name	Course Code	Course Section	Day M T W R F	Time	Room Number	E No.*	SCH*	Overload Y or N

Instructor Name:

Full Course Name	Course Code	Course Section	Day M T W R F	Time	Room Number	E No.*	SCH*	Overload Y or N

\*: E No. – Enrollment Number      SCH – Semester Credit Hours

SAS Grant Management Procedure

1. Meet with the Department Chair and Dean to discuss the grant proposal, providing a copy of the grant RFP.
2. Include all relevant staffing [instructor, program assistant, administrative assistant].
3. Check budget items with appropriate University personnel [Manager, Budget Director, and Comptroller].
4. Submit draft of grant proposal to the Chair and Dean two weeks before the due date.
5. Submit grant proposal for all appropriate University signatures one week before the due date.
6. Submit to Chair and Dean by the end of the 1<sup>st</sup> week of each semester a plan for implementation of the approved grant.
7. Process all travel in accordance with the SAS Travel Procedure.
8. Submit to the Chair and Dean a copy of the annual report for each year of the grant.

### SAS Office Coverage

1. AA should post a note on the department office door when leaving office for short period of time and note time of anticipated return.
2. AA should post a note on the department office door when at lunch with time of return.
3. AA should leave a message on voice mail advising caller to contact the Office of the Dean at 410-951-3020 if both s/he and the Chair are out of the office for the day and the caller needs immediate action.
4. During the summer months, AA should forward the department office calls to the Chair who will check his/her voice mail to retrieve and return calls.



# Coppin State University

2500 West North Avenue, Baltimore, Maryland 21216-3698

## Course Syllabus

Department:  
Course Title:

Subject & Number:  
Number of Units:  
Effective Term:

Instructor(s):  
Office Location:  
Office Hours:  
Office Phone:  
Email:

**Note:** All official communications between students and the University **must** be via Coppin email addresses. Communications received from students from non-Coppin email addresses will **not** be recognized.

Required and Additional Texts/Materials:

- 
- 
- 
- 

I. Course Description:

II. Course Objectives:

The curriculum is designed so that students acquire and demonstrate college-level proficiency in general education and essential skills. The course objectives will assess each student's proficiency in the specified competencies\* from the list below:

- C1. Oral and written communication
- C2. Scientific and quantitative reasoning
- C3. Critical analysis and reasoning
- C4. Technological competency
- C5. Information literacy

\* See *Middle States Accreditation and Maryland Higher Education Commission guidelines for more details.*

- 
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- 
- 
- 
- 

III. Course Outline:

- A
- 1.

- 2.
- B
- 1.
- 2.
- C
- 1.
- 2.

IV. Technology used in this Course:

- 
- 

V. Modes of Instruction:

- 
- 
- 

VI. Modes of Assessment:

- 
- 
- 

VII. Writing Standards: Standards for a “C” Paper

A. Content

The “C” paper fulfills the assignment, meeting all specified requirements, such as subject, organization, and length, and reflects the author’s awareness of audience and purpose. The paper presents a central idea supported by relevant material (facts, figures, examples, quotations, or other details). The reasoning is sound; arguments are supported with adequate evidence. Other points of view are acknowledged and responded to as appropriate. Sources of information are accurately presented and fully attributed.

B. Organization

The “C” paper has a discernible and logical plan. It has a focus, and the writer maintains the focus throughout the essay. The writer has unified the entire essay in support of the central idea, or thesis, and individual paragraphs in support of subordinate points. Some individual paragraphs, however, may be weak. The writer promotes coherence through the logical order of paragraphs and the use of some or of the following devices: thesis statement, topic sentences, opening and closing paragraphs, and transitions. The use of these devices may lack smoothness, but the writer has achieved an acceptable level of organization.

C. Style / Expression

The “C” paper uses reasonable stylistic options (tone, word choice, sentence patterns) for its audience and purpose. As a rule, the paper has smooth transitions between paragraphs, although some transitions may be missing or ineffective. The meaning of sentences is clear, although some sentences may be awkward or there may be a lack of variety in sentence patterns. Nonetheless, sentence structure is generally correct, although it may show limited mastery of such elements as subordination, emphasis, sentence variety and length, and modifiers. The paper reflects current academic practices of language use established by professional associations such as the Modern Language Association and the American Psychological Association.

D. Grammar / Mechanics

The “C” paper follows the conventions of standard written U.S. English; thus, it is substantially free of errors in grammar, spelling, punctuation, and mechanics. What errors are present must not impede meaning nor overly distract the reader. The paper reflects current citation and documentation of sources as specified in relevant guidebooks.

VIII. Plagiarism Policy:

- It will be taken for granted that any work, oral or written, that a student does for any course is his/her original work. Any violation of this rule constitutes plagiarism.
- Plagiarism includes any form of cheating on examinations, tests, quizzes and any unacknowledged and/or undocumented use of another’s writing or ideas published or unpublished, **including copying or rewording information found on the internet.**
- A student who plagiarizes will receive a failing grade for the particular assignment.

IX. Bibliography:

- 
- 
- 

X. Glossary:

- 
- 
- 

Special Accommodation(s)

Coppin State University supports all students in their academic endeavors. Should you need academic accommodations because of a disability please contact CSU’s Disability Support Services Program (DSSP) Counselor to register for reasonable accommodations. If already registered with this program, please provide the DSSP accommodation forms to the professor immediately to describe what accommodations you are requesting. COPDSSPSTATEMENT.DOC / REV030707

SAS Transmittal Form

**Department:** \_\_\_\_\_

The following form(s) were received in the Office of the SAS Dean:

## SAS Travel Procedure

1. This procedure is to be used for all travel by SAS faculty and staff [whether using internal or external grant funds].
2. All relevant forms can be found at u:\SAS\Sas Forms\Travel.
3. The traveler should follow the procedure outlined in the memorandum titled "Travel Notes," sent out by the Accounts Payable Manager, effective January 1, 2007. [k:\accts\_pay\Travel2007].
4. The Individual Request to Travel Form must be approved by all appropriate persons at least 30 days before the date of travel when airfare is involved. Otherwise, the request must be approved 21 days in advance.
5. The traveler should seek the lowest airfare. The hotel accommodations paid by Coppin should not exceed the length of the conference, workshop, seminar, etc.
6. The traveler must state in detail the purpose of the travel as it relates to (1) class instruction and/or curriculum development; and/or (2) professional development and/or research.
7. The traveler should give his/her Chair pertinent details about the professional travel when submitting the travel request so that the information can be uploaded onto the departmental webpage as a newsletter item in a timely manner.
8. When traveling on Title III funds, no later than five days after the trip is completed, the traveler must submit a Title III Trip Report for approval. The State of Maryland Expense Account Form will not be processed if this report is not submitted.
9. When traveling on other funding, the traveler must submit the State of Maryland Expense Account Form, with accompanying receipts, within a month of the completion of the trip.
10. Whenever a paper is presented, the faculty member should make every effort to develop the presentation into a publication.
11. The travel allocations for faculty members from Title III up to \$800 per year will be paid out as follows per year:
  - attending a conference or workshop.

## SAS Website Syllabus Procedure

1. All SAS faculty members will establish a webpage on the Faculty Web Server to post their spring 2005 syllabi.

To establish a webpage,

- On the Coppin homepage, scroll down the menu for Faculty & Staff to Faculty/Staff Websites.
- Click on this item to get to the Faculty Web Server.
- To activate a new account, download and complete the Web Account Activation Request Form.
- Send the completed form to Ms. Sribala Narasimhadevara at snarasimhadevara@coppin.edu to establish the account.
- Once the account is established, upload the syllabi and other documents.

These websites can be viewed by anyone wishing information about a course syllabus. On the Faculty Web Server page are all CSU faculty members who have web accounts. Department Chairs will identify those faculty members in their departments who are willing to offer assistance to their colleagues concerning the posting.

2. This posting will be in addition to their posting of syllabi on their Bb accounts for their classes.
3. All faculty members [full-time and adjunct] should send an electronic copy of their course syllabi each semester to the Department Administrative Assistant.

# PART SEVEN

## SAS STRATEGIC PLAN

FOR 2006-2007

## School of Arts and Sciences Strategic Plan

### Vision

The School of Arts and Sciences serves as the liberal arts center at Coppin State University. The School's faculty members are dynamic in their determination to educate students in a manner that encourages them all to soar, to strive for academic excellence, regardless of their background. Students undertake a curriculum which is designed to encourage them to become thoughtful humanists and leaders in a dynamic, diverse, and global society.

### Mission

The School of Arts and Sciences is a student-centered academic division. The School is committed to assist students in critically examining ideas and becoming effective communicators. Students will

- develop the ability to apply research methodologies across disciplines.
- value an understanding and appreciation of other cultures.
- utilize the skill sets and knowledge necessary for reflective thought and decision-making.
- nurture an intellectual curiosity, an appreciation for learning that transcends professional goals.
- function as informed and responsible citizens of the world's communities.

### Description of the School of Arts and Sciences

The School of Arts and Sciences provides academic programs in the humanities, visual and performing arts, and the sciences in its nine academic programs. The School offers the majority of the core courses central to the University's general education requirements and yearly offers instruction to its one thousand students and to approximately two thousand students from the other schools of Coppin State University. Students may earn a Bachelor of Arts degree or a Bachelor of Science degree.

The largest school on the campus, SAS is comprised of six departments:

- [Department of History, Geography and Global Studies \(HGGS\)](#)
- [Department of Humanities \(HUM\)](#)
- [Department of Management Science and Economics \(MSE\)](#)
- [Department of Mathematics and Computer Science \(MCS\)](#)
- [Department of Natural Sciences \(NS\)](#)
- [Department of Visual and Performing Arts \(VPA\)](#)

There are approximately 125 full-time and part-time faculty members in the School to provide outstanding instruction to our students. Approximate ninety percent of the full-time, tenure track faculty members possess terminal degrees.

SAS prepares students for careers in many diverse fields and for graduate and professional school in several disciplines by providing them with classroom instruction and opportunities for internships, service-learning activities, community service projects, and study abroad experience.