

U.S. Department of Defense (Army) Internship Program
Application
Summer 2009 Program – June 1 to August 7

This is the application for the summer 2009 internship program. The Department of Defense (Army) internship program is a full-time program. There are no part-time internships. Department of Defense (Army) interns will be paid a \$15 per hour stipend. The primary objective of the Department of Defense (Army) Internship Program is to provide bright and responsible college students with an opportunity to learn about and to experience the various functional operating divisions of the Department of the Army.

Instructions

1. All applicants must submit a completed application packet ON or BEFORE May 11, 2009.

A completed application package includes:

- Cover Letter
 - Internship Application Form
 - Current Resume
 - Current Transcript (an unofficial copy is acceptable)
 - Two Letters of Recommendation
 - Please make sure the recommender includes their contact information on their letter of recommendation. We may follow up with additional questions.
 - A brief essay (not to exceed one page) describing why you are interested in this internship program. Include any information about your past work and/or educational experiences, career goals, and special interests that will describe your qualifications. Additionally, include a paragraph about your expectations of the internship program.
2. To be eligible an applicant must be:
 - United States citizen or national
 - At least 18 years of age on or before the first day of the internship
 - Currently enrolled in an undergraduate or graduate program at a college, community college or university.

3. The application packet must be submitted by **Internet, email or fax.**
- A complete application packet is preferred. If the letters of recommendation or transcripts are emailed or faxed separately, please make sure that the applicant's name is in the subject line.
 - Internet: <http://internprogram.keresnm.com>
 - The email address: internprogram@keresnm.com
 - The fax number is 505-837-0575
 - Confirmation of receipt of your completed application will be provided within 1-3 business days after it has been received.
 - If you have specific questions, you may contact the Internship Program Manager directly at brendawatkinsnoel@gmail.com

**DEPARTMENT OF THE ARMY INTERNSHIP PROGRAM
APPLICATION FORM**

PERSONAL INFORMATION

Full Name _____

Date of Birth _____

Social Security # _____

Cell Phone _____

Secondary Phone _____

Email Address _____

Current Address and Apartment/Unit#: _____

City: _____

State: _____ Zip: _____

Permanent Street Address and Apt/Unit #: _____

City: _____

State: _____ Zip: _____

Have you served as a Department of Defense intern in the past? Y / N

How did you hear about this Internship Program?

If selected, will you require local housing? Y / N

Are you a U.S. Citizen? Y / N

Have you ever been arrested and/or convicted of a felony? Y / N

Highest Level of Education

College or University:

Graduation Date (expected):

Minor Field:

Major Field:

Cumulative GPA:

References

Please list two references. These may or may not be the individuals who wrote a letter of recommendation for you.

Full Name

Relationship to you

Company Affiliation

Phone number

Full Name

Relationship to you

Company Affiliation

Phone number

Areas of Interest

Please list, in order of preference, five career paths or fields which interest you most. Effort is made to accommodate preferences, but we do not guarantee placement in your preference.

- 1.
- 2.
- 3.
- 4.
- 5.

Certification

My statements on this form and any attachments are true, complete, and correct to the best of my knowledge and belief. I understand that falsification of any information provided by me may lead to the rejection of my application and/or immediate dismissal from the program.

Upon acceptance to the Department of Defense (Army) Intern Program, candidates must consent to security investigation prior to their start date. All security measures are confidential and intended to protect the applicant as well as the Department of Defense (Army).

Signature of Applicant

Date