How to Contact Your State Legislators

Listed below are some helpful tips for contacting State legislators.

Contacting Legislators by Email or Mail

- You will find contract information for your State legislator on the Maryland State Archives web site.
- Due to the tremendous amount of emails and letters received by legislators, keep your email or letter short and concise. It is best to stick to one issue per email or letter.
- Let them know you are a Coppin State University (CSU) supporter.
- Tell them why the issue is important to you and Coppin State University.
- Keep a positive tone and thank the legislator for considering your position.
- Tell the Office of Public Policy and Government Relations about your communication.

Meeting Legislators

- If you meet with a legislator in Annapolis during the legislative session, you may only see them for a few minutes. Legislators are very busy and their schedules are often interrupted by circumstances beyond their control. So, be patient!
- It is very likely that you will meet with a staff from the legislator's office. Please remember that legislative staffs are knowledgeable, influential people and will deliver your message to the legislator.
- Let them know you are a CSU supporter.
- Once again, due to time constraints, be concise and get to the point quickly. Tell them why the issue is important to you and to Coppin State University.
- If your legislator asks a question you cannot answer, say you will get back to him/her and contact the Office of Public Policy and Government Relations for the answer.
- Keep a positive tone and thank the legislator for meeting with you.
- Tell the Office of Public Policy and Government Relations about your meeting.