

## SUMMER 2011 CHARGE REDUCTION AND REFUND POLICY

If a student decides not to attend the University, he/she must drop the course(s) by the drop dates indicated below to avoid being charged full tuition and fees and/or earning failing grades. The student is responsible for completing the drop transaction by the drop deadline in the following manner:

- On-line self-service through EagleLINKS,
- Submitting the completed and sign drop form in-person to the Office of Records and Registration at Coppin State University, or
- Mailing or faxing a typed and signed letter requesting to be dropped to the Office of Records and Registration, Coppin State University, 2500 West North Avenue, Baltimore, MD 21216 or Fax : (410) 951-3701

| <b>SUMMER 2011 CHARGE REDUCTION AND REFUND POLICY</b> |                |             |
|---|----------------|-------------|
|   | <u>Tuition</u> | <u>Fees</u> |
| <b>Session I 1<sup>st</sup> 3wk &amp; 6wk</b>         |                |             |
| April 6-May 24  | 100%           | 100%        |
| May 25-May 27   | 50%            | 0%          |
| May 28 & Thereafter                                   | 0%             | 0%          |
| <b>Session I 9wk</b>                                  |                |             |
| April 6- May 26                                       | 100%           | 100%        |
| May 27-May 29   | 50%            | 0%          |
| May 30 & Thereafter                                   | 0%             | 0%          |
| <b>Session I 2<sup>nd</sup> 3wk</b>                   |                |             |
| April 6-June 14                                       | 100%           | 100%        |
| June 15-June 17                                       | 50%            | 0%          |
| June 18 & Thereafter                                  | 0%             | 0%          |
| <b>Session II 3wk</b>                                 |                |             |
| April 6-July 12                                       | 100%           | 100%        |
| July 13-July 15                                       | 50%            | 0%          |
| July 16 & Thereafter                                  | 0%             | 0%          |

The University will not automatically drop courses. A student is responsible for payment of tuition & fees charges for the course(s) in which he/she is admitted, regardless of whether the student attends the course(s) or has secured funds for payment.

**\*\*All charges and changes are reviewed periodically and are subject to revision when required, without notice.**

\*\*The first day of the term for summer I 2011 1st 3wk, 6wk & 9wk sessions is Monday, May 23rd.

\*\*The first day of the term for summer I 2011 2<sup>nd</sup> 3wk session is Monday, June 13<sup>th</sup>.

\*\* The first day of the term for summer II 2011 3w session is Monday, July 11<sup>th</sup>.