

Summer 2010 Add, Swap, Drop and Withdrawal Deadlines

Add, Swap & Drop Deadlines	
Summer I 1 st 3wk & 6wk Sessions	May 25, 2010
Summer I 9wk session	May 27, 2010
Summer I 2 nd 3wk session	June 15, 2010
Summer II 3wk Session	July 13, 2010
WITHDRAWAL DEADLINES	
Summer I 1 st 3wk & 6wk Sessions	May 27, 2010
Summer I 9wk session	June 2, 2010
Summer I 2 nd 3wk session	June 17, 2010
Summer II 3wk Session	July 15, 2010

Add, Dropping and Withdrawal from Courses

ADDING & DROPPING COURSES

Adding a Course

Students may ADD and DROP courses via Self Service online or submit the appropriate paperwork to the Office of Records and Registration to process these transactions before the deadline. Students may add and drop courses during the designated add and drop periods. Students are allowed to replace a course in which they have dropped during the add period. **The last day to add a course is printed in the academic calendar.**

Dropping a Course

Courses that are dropped during the drop period are removed from students' records entirely. **(Please note the difference between DROP and WITHDRAWAL).** Students may not add or replace during the drop and withdrawal period. **The last day to drop a course is printed in the academic calendar.**

Withdrawal from Classes

After the Drop period has ended, students may terminate their participation in classes by officially withdrawing from classes. They may fill out the proper form in the Record's Office or withdraw via self-service on-line. A grade of "W" is awarded. Students are encouraged to meet with their instructors & faculty advisors prior to withdrawing from course(s). No reversal of this transaction will be made once it is processed. Failure to properly withdraw from courses will result in "F" grades appearing on the student's transcript. **Please note the last day to withdraw from a course is listed in the *schedule* booklet.**