

Tuition and Fees – Students' Responsibilities Regarding Enrollment and Payment

Attention Students:

1. The student is responsible for securing funds for payment of tuition and fee charges whether it is financial aid, scholarships, bank or federal loans, cash, etc. prior to registering for classes.
2. The student is responsible for payment of tuition and fee charges for courses in which the student is admitted regardless of whether or not he/she attends the courses or receives financial aid.
3. If a student decides not to attend classes at the University, he/she must drop the classes by the drop deadline to avoid being charged tuition and fees and/or earning failing grades.
4. The student is responsible for completing the drop transaction by the drop deadline in the following manner:
 - on-line self-service through EagleLINKS,
 - submitting the completed and signed drop form in-person to the Office of Records and Registration at Coppin State University, or
 - mailing or faxing a typed and signed letter requesting to be dropped to the Office of Records and Registration, Coppin State University, 2500 West North Avenue, Baltimore, MD 21216 or Fax: 410951-3701.