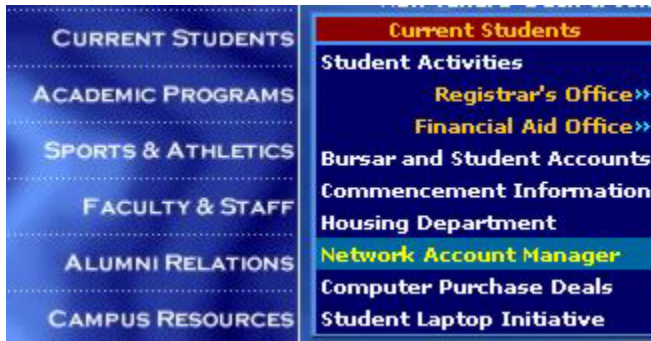


Setup, Change or Reset Network Password Using Network Account Manager (Fischer Identity Management)

The instructions listed below may be used to change Network Account passwords both on and off campus:

NOTE: Approximately **14 Days** before your Network Password expires, a notification will appear. Unfortunately, you **WILL NOT** be able to change your password from this notification. You must follow the steps below to change your password.

1. Go to the CSU web site (www.coppin.edu)
2. From the menu select the Current Students link and then click the Network Account Manager link



3. On the Self Service Student Network Account Manager web page select the Enter the Account Manager link, which will open a new web page

- **ENTER the Account Manager**

4. Enter your Fischer Identity Username (Coppin User ID Example: JDoe00)

5. Then click **Submit**

Fischer Identity Username :

6. Answer the three

questions:

- **BIRTHDATE** - You must enter the forward slash. Do **NOT** enter "0" in front of single digit numbers. (Ex: 1/3/1982)
- **EAGLELINKS ID** - this is the 7 digit number on your student id card.
- **ZIP Code** - use the zip code of your home address on file at Coppin State University.

Question : **What is your ZIP Code**

Answer :

Question : **What is your EagleLINKS ID**

Answer :

Question : **What is your birthdate (1/1/2005)**

Answer :

7. Choose and confirm your personal password. The requirements for your password are:

- 8 or more characters
- At least 1 UPPER case letter
- At least 1 lower case letter
- At least 1 number
- Please do not use your first name, last name or username
- Please do not reuse previous passwords within one (1) year

8. Click submit. If you receive at least one failure notification, you must re-enter your information.

Note: If you enter an incorrect answer, a message will appear and the field of the incorrect answer will be blank. The system only allows you 3 attempts of entering the correct answers. Thereafter, the system will disable your account and advise you to contact the system Administration.

The Network Account Manager (Fischer Identity Management) can be accessed at <https://eaglepass.coppin.edu> or from the [EagleLinks](#) web site click Network Account Manager, Network Password Reset, OK