



# COPPIN STATE UNIVERSITY

## 2011 Holiday Leave Schedule

Holiday	Calendar Date	Observance Date	Leave Type
New Year's Day	January 1, 2011	December 31, 2010	Holiday
Dr. Martin Luther King's Birthday	January 17, 2011	January 17, 2011	Holiday
President's Day	February 21, 2011	December 27, 2011	Holiday
Spring Break	March 21, 2011	March 21, 2011	*Admin. Furlough Leave
Spring Break	March 22, 2011	March 22, 2011	*Admin. Furlough Leave
Spring Break	March 23, 2011	March 23, 2011	Personal or Annual
Spring Break	March 24, 2011	March 24, 2011	University Holiday
Spring Break	March 25, 2011	March 25, 2011	University Holiday
Memorial Day	May 30, 2011	May 30, 2011	Holiday
Independence Day	July 4, 2011	July 4, 2011	Holiday
Labor Day	September 5, 2011	September 5, 2011	Holiday
Columbus Day	October 10, 2011	December 28, 2011	Holiday
Veteran's Day	November 11, 2011	December 29, 2010	Holiday
Thanksgiving Day	November 24, 2011	November 24, 2011	Holiday
Thanksgiving Break	November 25, 2011	November 25, 2011	Holiday
Christmas Day	December 25, 2011	December 26, 2011	Holiday
Winter Break	December 30, 2011	December 30, 2011	Holiday

NOTE: Employees must be in a paid employment status on the calendar date of the holiday, regardless of date observed, to be eligible for holiday pay.

\* Use FRTK code on your time sheet for Salary Reduction paid leave hours earned. You must use this leave if you have not already done so.